



Parents/Guardians and Students of the Auburn School District:

For the purpose of enhancing student learning, the Auburn School District Electronic Information System provides students with direct Internet access. In addition, students have access to computer technology which includes computer equipment, video conferencing/teleconferencing equipment, software, and network programs. District technology staff strives to ensure that student access remains relevant, appropriate, and safe at all times, and meets or exceeds provisions of the Child Internet Protection Act.

A technology-rich environment is considered a privilege, and appropriate use by students is expected under the terms of the Acceptable Use Terms and Conditions policy of the Auburn School District. Please review these terms and conditions (outlined below) with your student. If these terms and conditions are violated, appropriate disciplinary action may be imposed, legal action may be taken, and the violation may be forwarded to the authorities for prosecution.

We look forward to providing appropriate technology access for your student. However, **if you do not want your student to access or make use of any part of the Auburn School District Electronic Information System**, please sign and return this “opt-out” request (by October 1, or within two weeks of enrollment) to:

Chris Burton, Director of Legal Services, Auburn School District
915 4th Street Northeast
Auburn, WA 98002

If we do NOT receive a signed opt-out request from you within the stated timeframe, the district will assume the parent/guardian approves student access. If you have questions or concerns relating to the district’s electronic information system, please contact Rod Luke at 253-931-4903.

I request to “opt-out” my student, _____, from student internet access on the Auburn School District Electronic Information System.
(PRINT student’s full name.)

Signature of parent/guardian or adult student

Date

Auburn School District Acceptable Use Terms and Conditions (Student Electronic Information System)

In order to allow your child to use the district technology system (including computer equipment, video conferencing/teleconferencing equipment, software, network[s], and Internet access) the Acceptable Use Terms and Conditions listed below have been established.

The District dedicates the property comprising the network and grants access to it by users only for the educational activities authorized under Auburn School District Policy and Procedures.

The student:

- Agrees not to use any party of the District System to harm or disrupt other people, their work, any network, hardware, software, or data.
- Will not send, install, or create a computer virus or use the District System in a way that violates District Policy.
- Will keep their password confidential and will not reveal others’ addresses, phone numbers, or passwords.
- Understands and agrees that their electronic mail (e-mail) and/or data on any district computer or media is not private and that the District has access to all mail and other data, including internet logs, and these may be reviewed by the District at any time.
- May not use the District System for financial gain or to support or oppose political candidates, groups, or ballot measures.
- Will not access, submit, publish, display, and/or install on or through the District System any defamatory, harassing, obscene, sexually explicit, threatening, or illegal material or other material that is disruptive to the educational environment.
- Will not use the District System to encourage use of alcohol/controlled substances or violence against others or access sites that do so.
- Will treat the files of others as private and will not access anyone’s folders, work, or files without that person’s permission or that of the Superintendent or designee. The student will not attempt to use another person’s log-in or password.
- Understands and consents to the fact that actions taken on or through the network may be recorded and replayed, including, but not limited to, audio and video recordings through teleconferencing, video conferencing, and/or creation of multimedia projects.
- Agrees not to install any software on school district computers without prior approval from the principal or designee.
- Will not install or transmit copyrighted material through the District System illegally.
- Will not attempt to bypass any district filtering or security software. When accessing other networks or systems through the District System, the student will abide by all rules of that network or system.
- And parent are aware that some sites accessible through the District System may contain defamatory, inaccurate, abusive, obscene, sexually oriented, threatening, offensive, or illegal material and the student and parent understand that the Auburn School District does not condone the use of such materials. Parents of minors should be aware that the filtering software used by the district is not infallible and that users may be able to access inappropriate materials.
- Understands that the district has the right to reformat any system drives and/or remove/relocate any given data or computer at any time and is not responsible for any loss of data.
- Understands and agrees that use of the District System is at their own risk and the Auburn School District is not liable for harm suffered by any party as a result of using the District System. Opinions, advice, services, and all other information expressed or displayed by others on, through, or about the District System are not those of the Auburn School District.
- Agrees to be accountable for their actions. If the student intentionally or recklessly inflicts any damage or harm on any portion of the District System or to any party through the District System, the student will be subject to discipline and restitution. If the student observes other students violating these terms and conditions, violators will be reported to the principal or designee.
- May not use the District System to participate in any activities that violate state or federal law, school district policy, or these Terms and Conditions. The student will abide by all terms listed at www.auburn.wednet.edu/infosys/intusepolicy.htm.

Any network-capable equipment attached to the Auburn School District network, unless authorized by Information Technology, is strictly prohibited.