

2022-2023

**Rainier Middle
School Student
Handbook**

Learning Target

I will understand key expectations for Rainier M.S. and understand why these expectations are important.

Question to Students: Why is it important to have clear expectations for a classroom, school, place of business, etc.? What happens if we don't have agreed-upon expectations?

Task: Have students share out or "turn and talk" with a neighbor. Discuss briefly as a class.

"Do Your B.E.S.T."

Be Safe

Encourage Kindness

Show Respect

Take Responsibility

Questions: Have students discuss with a partner or small group the following:

-What does a "safe" school look like?

-What does a "kind" school look like?

-What does a "respectful" school look like?

-What does a "responsible" school look like?

Aggressive Behavior/Fighting

Fighting, pushing, posturing (getting in someone's "face" or personal space in an aggressive manner, taking off a backpack in preparation for a fight, etc.), fight promoting (encouraging students to fight or trying to set up a fight), video/audio recording a fight, posting a fight on social media, and/or physical aggression is not allowed at school & will result in a conversation with parent/guardians and lead to "discipline" with the possibility of suspension.

"Confronting" a student about a rumor (or any potential information that may be interpreted in a negative manner) is not allowed at school & will lead to "discipline." Students should talk to a trusted adult, counselor, security officer or administrator if they feel a student is talking negatively or spreading false rumors as opposed to "confronting" a student "just to talk."

Aggressive Behavior/Fighting

Yelling, screaming, talking loudly, swearing, spreading rumors, saying inappropriate "things" and "trash talking," and other verbally aggressive behavior is not allowed at school & will result in conversations with parents and "discipline" with the possibility of suspension.

Posting aggressive or inappropriate comments on social media (snapchat, Facebook, text messages, IM, etc.) in which those comments "bleed into the school grounds" and disrupt or impact the school setting, is not allowed & will result in "discipline" with the possibility of suspension.

Aggressive Behavior/Fighting

Students who are involved in any physically or verbally aggressive behavior as described in the previous sentences/slides, whether they started the behavior or not, will be subject to discipline ranging from restorative conversations, mediations, lunch and/or after school detentions, in-school suspension, and/or out-of-school suspensions depending on the severity, frequency, warnings, context, and other factors as determined by administration. (Continual violation of these expectations may lead to a long-term suspension.) NOTE: Any behavior that administration feels is aggressive and/or inappropriate regardless if it is specifically listed in this Student Handbook, is subject to school discipline.

Students who continue to watch/observe a fight, follow a crowd or a group of aggressive students simply to “observe” them, knowingly go towards a potentially aggressive situation, or refuse to disperse or follow directions of an adult during intense situations, are subject to discipline including suspensions.

Attendance

Arriving late/Leaving early = you must check in through attendance office at all times if you arrive late.

Absences: can be excused with parent phone call or note. You have one day to excuse an absence.

Truancy: Truancy is being absent without parents knowing, skipping class, and/or wandering the halls for more than 10 minutes. Arriving 10 minutes late to class = truant. Consequence: This leads to lunch detentions and after school detentions with parent conference.

Rainier Middle School is a “Closed Campus” which means students cannot leave after they have arrived or return after having left.

Bathroom Expectations

**Bathroom Expectations: Do Your B.E.S.T.
(Be Safe, Encourage Kindness, Show Respect, & Take Responsibility)**

Expectation: “Do Your B.E.S.T.”	Rule	Consequence for violating the rule
<u>B</u> e Safe	Wear your mask at all times Keep body parts & objects to yourself Wash your hands for 20 seconds with soap and water Report concerns to a staff member	Minor/Major Offenses could result in: Student Warning and restorative discussion with Pride Team (Hallway Huddle); Lunch Detentions; and/or Parent/Student Conference with Admin/Pride Team.
<u>E</u> ncourage Kindness	Show respect for privacy (Three people in the restroom at a time)	
<u>S</u> how Respect	Flush toilets & use limited paper Clean up & throw away garbage Keep chromebooks & cell phones out of the bathroom	
<u>T</u> ake Responsibility	Use quiet voices Be quick & get back to class promptly Have a paper pass to use the bathroom* Follow the “10 & 10” minute rule*	

Bicycles & Skateboards (or any manual or motorized “vehicle”):

They are allowed to get to and from school.

They must be locked once at school, using the bike rack for bikes.

“Walk” your bikes/skateboards once you enter school grounds.

Skateboard/bikes are NOT allowed in the building for safety reasons.

Buses

Appropriate behavior is required on buses as riding the bus is a privilege and not a right. Inappropriate behavior may lead to denial of riding the bus in the future.

No bikes/scooters allowed on the bus.

Cell Phone

Cell Phones will only be used in class for academic purposes with teacher permission and direction.

**Bringing personal valuables to school is at the student's own risk. The school is not responsible for personal items if they are lost, stolen, or damaged, including cell phones.*

We also strongly encourage students to keep cell phones (and other valuables) at home as Rainier MS is not responsible for lost/stolen cell phones and administration/security may not have time to investigate.

Cell Phones

Phones may be confiscated by the teacher if a student continues to refuse to put the phone away, etc. **(Refusal to follow teacher directions related to cell phone will lead to discipline, such as Lunch Detentions/After School Detentions and parent/guardian notification).**

Cheating

-Copying of someone else’s work, including work that is found online, is considered cheating/plagiarism and is subject to discipline and potentially a loss of grade.

Classroom Expectations

Classroom Expectations: Do Your B.E.S.T.
(Be Safe, Encourage Kindness, Show Respect, & Take Responsibility)

Expectation: “Do Your B.E.S.T.”	Rule	Consequence for violating the rule
<u>B</u>e Safe	Wear your mask appropriately Maintain 3 feet social distancing Keep body parts & objects to yourself* Use chromebooks/phones as directed	Minor/Major Offenses could result in: Student Warning and restorative discussion with Pride Team (Hallway Huddle); Lunch Detentions; and/or Parent/Student Conference with Admin/Pride Team. NOTE: Failure to wear mask appropriately will result in Parent Conference and possible suspension from school.
<u>E</u>ncourage Kindness	Help others when needed Use positive/encouraging language	
<u>S</u>how Respect	Follow direction of teachers/substitutes Take turns listening & speaking Keep earbuds/headphones out of sight and off	
<u>T</u>ake Responsibility	Clean classroom as directed by your teacher Ask questions when you need help Complete/turn-in assignments Be On-time to class Come to class prepared with materials Leave class with a pass & permission and follow the “10 & 10” minute rule*	

Counselors

Please see your counselor if you have questions/concerns about:

- Classroom concerns with students or adults in the classroom
- Academics/Grades/Classes/Schedule
- Struggling to get to school or class on time
- Drug or Alcohol Concerns with yourself, family, friends, or students
- Harassment, Intimidation, and/or Bullying (HIB) being done to you or others
- Safety concerns with your homelife or about others
- Referral services to community resources

Last Name:

- A-G: Ms. Pernell
- H-N: Mrs. Fejarang
- O-Z: Mr. Erickson

Covid

- Students will wear the appropriate face covering/mask at all times except for when eating and outside.
- Students must maintain physical distancing (3 feet apart in class when possible and 6 feet outside.)
- Follow directional markers and traffic flow signs in the hallways and around the school.
- Wash hands for at least 20 seconds and before lunch.
- Stay home when you are sick.

Covid Continued

- Help with light cleaning and wiping down classrooms as directed by staff/teachers.
- If you begin to feel sick (fever, hot, chills, headache, sore-throat, coughing, nausea, throwing up, stomach issues/diarrhea, weak, etc.) when at school, please tell an adult immediately so our Health Room can assess you.
- Keep moving in the hallways during passing time to help maintain social distancing and to ignore “bottlenecks.”
- Students will only use lockers before school, right before lunch or 4th period, and after school. (Plan accordingly)

Computers and Chromebooks

- Students are expected to responsibly use district technology/resources to keep their district-issued devices safe, secure and in good working order.
- Chromebook devices are loaned to students and remain the property of the Auburn School District. Just like textbooks, team uniforms, and other school property issued to students for school purposes, there is a responsibility to care for and return school property in good condition.
- Chromebooks need to be in cases/coverings at all times.

-Chromebook coverage program: \$25 a year

Courtyard Expectations

Courtyard Expectations: Do Your B.E.S.T.
(Be Safe, Encourage Kindness, Show Respect, & Take Responsibility)

Expectation: “Do Your B.E.S.T.”	Rule	Consequence for Violating the Rule
<u>B</u>e Safe	Wear mask appropriately BEFORE coming back in the building Outdoors, maintain 6 foot social distancing at all times Keep body parts & objects to yourself Leave pinecones/rocks on the ground Sit in assigned seats (when required)	Minor/Major Offenses could result in: Student Warning and restorative discussion with Pride Team (Hallway Huddle); Lunch Detentions; and/or Parent/Student Conference with Admin/Pride Team.
<u>E</u>ncourage Kindness	Help others when needed Use appropriate language	
<u>S</u>how Respect	Exit the courtyard doors (by 500 hallway) Stay behind the yellow boundary lines & lunch time boundaries Stay off the flower/tree beds	
<u>T</u>ake Responsibility	Clean-up your trash Eat only at your seat (no walking around with food/drink) Get to class On-time Dress appropriately based upon the weather	

Drugs and Alcohol

-Auburn School District partners with outside agencies to work with kids who may have issues with drug and alcohol use.

-Talk to your counselor (or any trusted adult in your school) if you have concerns about yourself or others using drugs and alcohol.

-Remember, just because certain drugs and alcohol are legal for adults, it doesn't mean it is legal for kids to use, to carry, to sell, to bring to school, etc. (Violating this district and state law is an arrestable offense.)

Drugs and Alcohol

-Having drugs and/or alcohol at school, being under the influence of drugs and/or alcohol, or having any paraphernalia (drug related items) may result in an out of school suspension, possibly a long-term suspension, possibly an arrest, and/or other severe consequences.

-Students will be referred to a Drug and Alcohol Assessment for a violation. If a student attends and follows through the recommendations of organization, a suspension may be reduced significantly.

Drugs and Alcohol

-Intent to sell Drugs and/or Alcohol on school grounds, or any ASD campus, will result in discipline, which may include a long term suspension, possible arrest, and/or severe other discipline.

Drugs and Alcohol (Nicotine and Vaping Products)

Any nicotine products (tobacco, cigarettes, vape or vape juice, cigars, cigar packages, etc.) or paraphernalia is not allowed on school grounds and is subject to discipline and/or suspensions.

Any sort of vaping device or vape “juice” is not allowed and may be considered to fall under “marijuana paraphernalia” or “drugs” as opposed to nicotine, which can result in suspension and a Drug and Alcohol referral.

Harassment/Intimidation/Bullying

Students understand that Harassment/Intimidation/Bullying of any kind, *including but not limited to verbal, psychological, social, or physical HIB* will not be tolerated at Rainier Middle School.

If students see, hear or experience harassment they should report it to an adult immediately. (Talking to your counselor about this is a great idea as well.)

Harassment/Intimidation/Bullying is taken seriously and Rainier Middle School administration reserves the right to employ disciplinary action that includes out-of-school suspensions or even expulsions for HIB.

Please remember we are not able to help Harassment/Intimidation/Bullying if it is not reported and documented in a timely manner. Our aim is to keep Rainier a safe, kind, and positive place for everyone to learn.

Fines

Fines are imposed for books, classroom materials, Rainier/ASD Property, and/or athletic equipment that are not returned or have been damaged.

-Grades and class schedules can be withheld until all fines are paid. (This follows you to high school as well.)

-Students with unpaid fines cannot participate in athletic events, turn out for sports, or participate in school Bashes.

-Payments can be made at the school or the on-line payment system.

Fire Drills and Evacuations

-Make sure you follow the directions of teachers (or any adult) during evacuations and fire drills.

-Walk in a straight line with your teacher, remain quiet, no “horseplaying”, and line up at your proper location immediately.

-Failure to follow the directions of staff members and these expectations will result in discipline (lunch detention, after school detention, and/or suspensions) depending on the severity of the situation.

Fire Alarms, Arson, Smoke Detectors

Purposely pulling fire alarms, trying to burn something (including items in Microwaves), or purposely trying to set-off smoke alarms is illegal and may be considered “arson,” with the possibility of being arrested.

-Authorities (Fire and Police) will be notified and involved. Fine’s may include \$500 and a criminal charge.

-Engaging in any sort of these activities or intent to, will result in discipline, including suspensions.

Gang Affiliation or Behavior

-Any sort of behavior that is connected to gang affiliation and/or results in intimidation, harassment, threats, and/or disrupts the educational setting is not allowed and will result in discipline including suspensions.

-Graffiti that is connected to gang affiliation is subject to discipline including suspensions.

Gifts: Flowers and Balloons (deliveries)

-As fun and exciting as special deliveries of flowers/gifts/balloons to students at school are, this is NOT ALLOWED. (They also create a Safety Hazard as they can easily block cameras.)

-Items will NOT be delivered to classrooms and will be TURNED AWAY.

-Balloons and flowers are not allowed on school buses because it can be difficult for bus drivers to see.

Guest Teachers

- All guest teachers at Rainier will be treated with respect and kindness.
- Guest teachers need to be “treated better” than your regular teacher.
- Guest teachers have the same authority as the classroom teacher, or any adult in the building for that matter.
- Disciplinary sanctions begin at the lunch detention level for disrespect towards a guest teacher, and may require an apology letter and meeting with parent/guardian.**

Hallway Expectations

Hallway Expectations: Do Your B.E.S.T.
(Be Safe, Encourage Kindness, Show Respect, & Take Responsibility)

Expectation: “Do Your B.E.S.T.”	Rule	Consequence for violating the rule
<u>B</u>e Safe	Wear your mask appropriately Maintain 3 feet social distancing Keep body parts & objects to yourself Walk in the halls AND keep moving Carry your backpack appropriately Stop by your locker before school, before 4th period, and after school ONLY	Minor/Major Offenses could result in: Student Warning and restorative discussion with Pride Team (Hallway Huddle); Lunch Detentions; and/or Parent/Student Conference with Admin/Pride Team. NOTE: Failure to wear mask appropriately will result in Parent Conference and possible suspension from school.
<u>E</u>ncourage Kindness	Help others when needed Use positive & encouraging language	
<u>S</u>how Respect	Talk quietly Keep earbuds/headphones out of sight and off	
<u>T</u>ake Responsibility	Follow hallway traffic flow as marked Have a pass at all times & return quickly to class Be On-time to class	

-Music and/or other sounds coming from cell phones or speakers are NOT allowed and result in lunch detentions.

Lockers and Backpacks

Students must use the locker assigned to them.
Trading lockers with another student is not allowed.
Combinations should be kept confidential and not shared with anyone.

Lockers belong to the Auburn School District but students are responsible for making sure lockers are well kept and clean.

Backpacks must be stored in student lockers and cannot be brought to class.

Backpacks with wheels are not allowed.

Can an administrator search your locker without your permission? YES! :-)

Students will only be able to go to their lockers before 1st period, right before and during lunch, and after school.

There is too little space in the hallways for students to carry backpacks.

We can't have students stopping in the hallways during passing time as this creates bottlenecks and we want students moving during passing due to covid.

Lunchroom and Commons

**The Commons Expectations: Do Your B.E.S.T.
(Be Safe, Encourage Kindness, Show Respect, & Take Responsibility)**

Expectation: “Do Your B.E.S.T.”	Rule	Consequence for violating the rule
<u>B</u>e Safe	Wear your mask until you begin eating and immediately after Maintain 3 feet social distancing at all times Keep body parts & objects to yourself Walk in the commons Keep food/drinks in the commons	Minor/Major Offenses could result in: Student Warning and restorative discussion with Pride Team (Hallway Huddle); Lunch Detentions; and/or Parent/Student Conference with Admin/Pride Team. NOTE: Failure to wear mask appropriately will result in Parent Conference and possible suspension from school.
<u>E</u>ncourage Kindness	Help others when needed Use positive & encouraging language	
<u>S</u>how Respect	Be quiet after “Clap Once, Clap Twice” Exit the commons via courtyard doors Wait your turn in the food line	
<u>T</u>ake Responsibility	Clean-up trash off of tables & floor When eating, eat only at your seat (no walking around with food/drink). Have a pass to leave the commons	

Medication

Students who take medication at school must provide a completed *Authorization for Administration of Medication at School* form, signed by both the Physician/Dentist and parent/guardian and given to the health room (nurse). The school nurse or health room technician will then make arrangements to dispense or handout the medication.

No medication (prescribed or over-the-counter) is permitted on campus without prior approval as noted above, including prescription bottles!

Summary: Students are NOT allowed to take ANY medication on their own, even tylenol, aspirin, ibuprofen, etc., or even carry them.

Out of the Building by 2:15

At the close of school, students are expected to ride home on the bus or a with parent/guardian, or walk home.

Students will not be allowed to ride home with unauthorized persons.

Students not involved in staff-supervised after-school activities are expected to be out of the building by 2:15.

Once a student leaves campus they may not return to attend an after-school function without permission from the office.

Students who did NOT leave in a timely manner may receive discipline.

Student Privacy and Searches

District staff shall take particular care to respect student privacy.

At the same time, they must protect the health and safety of all students and promote the effective operation of the school.

A student shall be free from searches of his/her clothing and other personal property unless there is reasonable suspicion to believe that something is concealed that may be stolen, an illegal substance, or of immediate danger to the student or to other students. (Refusal will result in discipline.)

School officials shall request a student to remove all items from pockets and other personal effects if there is “reasonable suspicion.”

School Visitations

Classroom visitations by parent/guardians must be scheduled in advance through the Principal’s office.

Students not enrolled at Rainier are not allowed to visit during the school day or at school social events.

All visitors during school hours are asked to enter through the Main Entrance in the front of the building and report to the Main Office for a visitor’s badge.
 Guests and friends of students are not allowed at dances, etc.

Tardy Policy (“Take Responsibility”)

“Do Your B.E.S.T.”

Be Safe, Encourage Kindness, Show Respect, Take Responsibility

Rainier Middle School Tardy Policy

Number of Tardies	Consequence
1st thru 4th Tardies	Intervention #1: Verbal reminders by teachers to students. Tardies #4 - Push notice to Family/Student of pending Lunch Detention on Tardy #5.
5th Tardy	Lunch Detention on next Tues/Thurs with Robo Calls and Emails home to parents AND “Reflection Form” during Lunch Detention.
6th & 7th Tardies	Intervention #2: Verbal reminders by teachers to students. Tardy #7 - Push notice to Family/Student of pending Lunch Detention on Tardy #8.
8th Tardy	Lunch Detention on next Tues/Thurs with Robo Calls and Emails home to parents AND “Reflection Form” during Lunch Detention.
9th Tardy	Intervention #3: Push notice to Family/Student of pending Double Lunch Detention on Tardy #10.
10th Tardy	DOUBLE Lunch Detention on next Tues/Thurs with Robo Calls and Emails home to parents AND “Reflection Form” during Lunch Detention.
11th - 14th Tardy	Intervention #4: Verbal reminders by teachers to students. Tardy #14 - Push notice to Family/Student of pending After School Detention and Parent Meeting on Tardy #15

Trading/Selling Items

-Trading and/or selling items on school ground is strictly NOT allowed. Shoes will not be “traded” or sold on school grounds.

Trading or selling items will result in school discipline.

Weapons

-Possession of any weapon (pocket knife, Swiss Army Knife, nunchuks, throwing star, gun, “pepper spray”) or ANY type of object that is sharp and can easily be seen as a weapon or intended to do harm, is not allowed and is subject to suspensions and/or expulsion.

-Police will be notified of any weapon, especially of any knife that is over 3 inches in length.

-Pocket knives or Swiss Army Knives of any length are NOT allowed on campus and subject to discipline including suspensions.

PBIS Rewards

BASH (pre-Covid)- once a quarter, dance and other activities, BASH Pass
Clubs - Drama, Honor Society, Robotics, Literature, Multicultural, Gay Straight Alliance, Game, Anime

Sports - 4 seasons, physical forms online, free physicals,

Daily, Weekly and Monthly Prizes for “Doing Your B.E.S.T.”

Be Safe; Encourage Kindness; Show Respect; Take Responsibility.

Dress Code Violations

-First time offense will most likely result in the student getting a new change of clothing and a call home to parents.

-Continual violation of this will result in progressive discipline such as lunch detention, after school detention, etc.

Headwear

Headwear (hats/hoods/religious headwear) are allowed on campus. The headwear must comply with the student dress code and should NOT be so small or tight to begin to cover up a student’s face. Admin. Reserves the right to have students remove headwear if it appears to be covering up a student’s profile.

Certain classes like Physical Education may have a different policy regarding Headwear based on certain activities and units of study, such as baseball/softball, and students must comply.

Administration reserves the right to ask students to remove headwear based upon other factors not explicitly stated in the Student Handbook and we reserve the right to adjust this policy if needed.

Headphones

Headphones should NOT be worn in the hallways and during passing time. Staff members need to be able to communicate to students and headphones may interfere with this.

Headphones should NOT be worn in classrooms as well (unless the teacher allows for this during certain activities) as students should often be engaged in conversation with peers and small groups and headphones likely interfere with this.

	Discipline	Discipline
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	Minor	Major
Defiance	<ul style="list-style-type: none"> * Not working/Unfinished work * Not participating in group work * Cheating/Lying (1st offense) 	<ul style="list-style-type: none"> * <u>Blatant insubordination</u> * <u>Swearing, flipping off, etc.</u>
Disrespect	<ul style="list-style-type: none"> * Arguing, other Inappropriate response to teacher request * Making faces/rolling eyes * Huffing, sighing, etc. 	<ul style="list-style-type: none"> * Repetitive minor incidents that normal classroom consequences are not resolving
Disruption	<ul style="list-style-type: none"> * Making noises * Talking to peers, talking out * Out of seat * Not listening 	<ul style="list-style-type: none"> * <u>Screaming/yelling</u> * <u>Teacher cannot teach</u> * <u>Students cannot learn</u> * <u>Out of control behavior</u>
Technology Gum	<ul style="list-style-type: none"> * Texting in class * Wearing earphones * "Wandering" to off-topic sites * Gum Chewing 	<ul style="list-style-type: none"> * Refuses to give up cell phone * Accessing inappropriate areas/websites on computer
Tardies	<ul style="list-style-type: none"> * Tardies 	<ul style="list-style-type: none"> * <u>Truancy</u> * <u>Leaving classroom w/o permission</u>
Inappropriate language	<ul style="list-style-type: none"> * Negative talk * Name calling * Back/forth negative interactions * Use of inappropriate words, mild swearing 	<ul style="list-style-type: none"> * <u>Humiliating, belittling, insulting comments</u> * <u>Major swearing: at staff, accompanied by anger, aggression, etc.</u> * <u>Offensive/harassing language</u>
Dress code	<ul style="list-style-type: none"> * Gang related apparel * Overtly suggestive or violent clothing 	
Horseplay/ fighting	<ul style="list-style-type: none"> * Poking (playful) * Tripping (playful) * Bumping into another (incidental) 	<ul style="list-style-type: none"> * <u>Malicious, aggressive contact, or dangerous action (ex. pulling out chair) / threat</u> * <u>Fighting, assault</u> * <u>Pushing, Punching, Spitting</u>
Vandalism/ theft	<ul style="list-style-type: none"> * Minor vandalism (writing on desk) * Taking minor items 	<ul style="list-style-type: none"> * <u>Vandalism (breakage)</u> * <u>Defacing property</u> * <u>Stealing</u>

Rainier Middle School

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