

CHINOOK ELEMENTARY

Parent/Student Handbook



EAGLES

'Soaring to success, together'

School Mascot: Eagles

School Colors: Blue & Orange

Chinook Mission:

Chinook Elementary staff meets each learner where they are academically, socially and emotionally; providing equitable access to ensure each student makes growth towards grade level standards.

Parents, Guardians, and Students:

Welcome to Chinook Elementary!

As a learning community consisting of students, families and staff, Chinook Elementary has a set of expectations, rules and procedures that everyone must follow. By following these expectations, we will be able to effectively work together to ensure Chinook Elementary is a positive and safe place of learning for all students. **Please read through this Parent/Student Handbook carefully and take time to discuss it with your child.**

Family involvement is an important part of education, and you play a special role. We encourage you to read our school Parent Square messages and monthly newsletters, reach out to a staff member about ways to get involved, fill out a volunteer application and attend school events. We value your participation in the education of your child and appreciate the support you provide your child at home. Thank you in advance for partnering with us this year!

Please feel free to contact us at any time.

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Chinook Elementary
3502 Auburn Way S Auburn,
WA 98092

CHINOOK ELEMENTARY DAILY SCHEDULE

OFFICE HOURS: 8:15am – 4:45pm

ECEAP

Monday-Friday 9am-3:30pm
No late start; Follow ECEAP calendar

Preschool

AM Class	9:25-12:05
PM Class	1:15-3:55

GRADES TK-5

Normal schedule:

9:15am- Students allowed on campus and breakfast begins

9:25am- School begins

3:55pm- School ends/ dismissal

PLC Monday schedule:

10:15am- Students allowed on campus and breakfast begins

10:25am- School begins

3:55pm- School ends/ dismissal



The 4 B's (Chinook's school-wide expectations)

We use the 4 B's with all students as a way to talk about the positive choices and behaviors we desire to see in school and life. The 4 B's gives us a common language for discussing and understanding school expectations.

BE RESPECTFUL

To show honor or regard for others, your school and yourself.

Examples include:

- Use words and actions that are kind, polite and appropriate
- Use self-control with words and actions
- Listen to understand
- Think about and include others
- Keep classroom, locker, school and campus clean

BE RESPONSIBLE

Doing the things you are expected to do and taking ownership of your choices.

Examples include:

- Follow directions and school rules
- Arrive on time and stay all day
- Try your best
- Work to solve problems appropriately
- Take ownership of your choices

BE SAFE

Making choices that will keep you and others free from harm.

Examples include:

- Keep hands, feet and objects to yourself
- Walk in class and hallways
- Follow safety procedures
- Do not engage in pushing, hitting, kicking or "play fighting"
- Seek assistance from staff when you see something unsafe or when you need help with a big problem

BE KIND

Treating others with kindness fosters a positive culture and climate for everyone.

Examples include:

- Use please and thank you
- Play with someone new at recess
- Smile
- Help others clean up or complete a task
- Make someone else smile
- Give someone a compliment
- Use school appropriate language

Discipline Policies and Procedures



EAGLE BUCK

Student Name _____

Teacher _____

Grade _____

Congratulations! You earned an Eagle Buck at school for demonstrating the 4 B's.

____ DO RESPECTFUL

____ DO RESPONSIBLE

____ DO SAFE

____ DO KIND

Positive Incentives and Recognition

Throughout the school year, Chinook staff teach students behavior expectations and skills to help create a positive learning environment for all.

When following the 4 B's expectations, students receive Eagle Bucks from staff.

Students have the chance to earn prizes from a weekly Eagle Buck drawing.

MINOR BEHAVIORS VS. MAJOR BEHAVIORS

When an unwanted behavior occurs, this is our process for discipline:

Minors (Teacher/Staff Managed)	Majors (Administrator Managed)
Inappropriate Language	Abusive Language
Physical Contact (reaction)	Fighting/Physical Aggression (intent)
Defiance Brief/low intensity failure to follow directions Ex: ignoring, refusal, saying "no"	Defiance Repeated failure to comply, or follow directions Ex: blatant, ongoing refusal, >3x arguing
Disruption Low-intensity behaviors that cause class disruption Ex: noises, out of seat, blurting	Disruption Serious interference with school process Ex: yelling, throwing objects
Property Misuse	Property Destruction

Minor Behavior Interventions

1st Incident	<ul style="list-style-type: none"> - Reminder of the 4 B's expectations (Be respectful, be responsible, be kind, be safe) - Positive acknowledgement towards nearby classmate (Eagle buck) - Quick redirect - Direct to calm-spot to reset - Natural Consequence
2nd Incident	<ul style="list-style-type: none"> - Private, one-on-one conversation to redirect - Reflection: Think Sheet - Natural Consequence
3rd Incident	<ul style="list-style-type: none"> - Phone Call/Communication Home - Office Assistance

* Administrators will communicate home for any major behavior.

Philosophy Statement/Goals of Student Management

The staff at Chinook Elementary believes that discipline is a learning experience. Every student has the right to attend a school which encourages positive and productive learning within a safe and orderly environment. Students receive the greatest benefit from their educational program when they are held accountable for their actions. We believe that every student at our school is the responsibility of every adult in our school.

Our goals are:

1. To set clear expectations
2. To teach and model appropriate behavior
3. To foster self-directed responsibility
4. To build self-esteem
5. To foster intrinsic motivation to achieve academic and behavioral success in school.

To accomplish these goals, staff will work together with parents and students to ensure that each child has a successful learning experience.

Expectations/Responsibilities

Student

1. Behave in a courteous and considerate manner and cooperate with others.
2. Learn, understand, and follow school rules and expectations.
3. Recognize behavioral options and make appropriate choices.
4. Always do your best.
5. Seek the assistance of staff when help is needed in resolving problems.
6. Attend class and arrive on time.

Parent

1. Show positive support and interest in your child's education.
2. Support and reinforce the school rules and expectations for student behavior.
3. Work with school staff to facilitate the resolution of student behavior problems.
4. Read, review, and reinforce the student management program with the student.
5. Communicate with the school staff regarding interests and/or concerns.
6. Ensure the student's full day attendance and punctuality.
Ensure the student's full day attendance and punctuality.

Staff (with all students)

1. Provide a positive and safe learning environment.
2. Develop rules and procedures that protect student rights and encourage responsibilities.
3. Identify, teach, and reinforce expected student behaviors and responsibilities.
4. Encourage and assist students to recognize and make positive choices regarding their behavior.
5. Regularly and clearly communicate with the parent or guardian regarding student behavior.
6. Provide the opportunity for students to achieve their potential.

Zero Tolerance for Racial Slurs Policy:

Our school and district takes incidents very seriously when **anyone** in the schoolhouse makes remarks (slurs) against other students, families, staff members or members of the community. A “slur” is speech, for example, epithets, threats, verbal abuse, use of profanity or derogatory comments that make reference to real or perceived ethnicity, national origin, immigrant status, religious belief, gender, sexual orientation, age, disability, political affiliation, manner of speech, or any other physical or cultural characteristics.

A “slur” also includes spreading rumors, jokes, notes, stories, drawings, pictures or gestures that make reference to real or perceived ethnicity, national origin, immigrant status, religious belief, gender, sexual orientation, age, disability, political affiliation, manner of speech, or any other physical or cultural characteristics.

Anyone who directs or repeats a slur towards any other person at school or at a school-related activity and who is reported to the school for making the slur is subject to the disciplinary action described below.

Consequences: Making slurs may result in, but is not limited to, the following:

- Phone call to parent/guardian
- Conference with any or all of the following: students involved, parent/guardian, administration, counselor, staff members
- School/community service
- Recess Support
- Written apology
- Suspension

ARRIVAL AND DISMISSAL

Our goal is to ensure student, staff and family safety, while running efficient systems during arrival and dismissal. By following these procedures, you will help us accomplish this goal. Thank you in advance for your help and patience.

Students should plan to arrive NO EARLIER than 9:15 a.m. (10 minutes before the school starting time). Prior to that time, no supervision is available for students. School is out at 3:55 p.m. Students that are picked up at the end of the day need to be picked up promptly.

Student Drop-off and Pick-up Instructions for Vehicles

Parents, guardians, or designated transporter:

Enter the school and turn right, then turn right again to join the drop off/ pickup line

Safety Rules:

- 5 MPH speed limit
- Limit phone usage while in line for safety and efficiency
- Vehicles must travel in a single file line.
- Move all the way forward before letting your student out of the car
- Watch for staff to signal that your child may enter/exit the vehicle
- Stay in your vehicle at all times- staff will help your student open and close door
- Your child may only exit the vehicle on the left side (students may not exit into traffic and walk around unless an adult staff member on duty assists, for their safety).
- Once your student has entered or exited the vehicle, pull forward to exit.

Bus Expectations

To ensure safety and comfort for all, students are expected to follow the behavior expectations outlined below:

- Follow the directions of the bus driver
- Remain seated and speak quietly
- Only ride the bus they are assigned
- Get on/off their regularly assigned bus at all times, unless written permission has been granted by the principal or assistant principal

If a family does not wish to have their child ride the bus any longer, they must bring a note giving the student permission to ride home or describe the vehicle pick up arrangement. Please notify both the office and the teacher if your child's transportation needs have changed. If you need to change how your child is going to be dismissed, please call the office and notify them by 3:00pm that day.

Path Walkers:

Students who will be walking home via the path will be walked by adults and greet their pickup person at the end of the path. If you are picking up your student from the path, please wait at the bottom of the path rather than walking up to get your student. There are sidewalks and places to park on Scenic Drive (closest to the school) and your student will be dismissed to you from this location only.

ATTENDANCE EXPECTATIONS

Regular class attendance positively impacts student achievement. Please help your child succeed at school by sending him/her to school all day and every day. Students need to attend school every day in accordance with the Compulsory Education law passed by the State of Washington on June 6, 1992. Exceptions are illness, a religious observance, or a family emergency. Doctor and dental appointments should be scheduled outside the school day or during school vacations.

Regular school attendance is essential for students' success. Lifelong habits of responsibility and punctuality are learned during the elementary years, and parent responsibility is essential in helping teach this vital lesson. We work to support and encourage parents in this role as their children grow through the elementary years. Students will be rewarded weekly, monthly, and by trimester for perfect attendance. Student Absences

Please call the Chinook Office at (253) 931-4980 by 9:25am (earlier if at all possible) if your child will be absent that day. Automated calls will go out to primary numbers at 11:45am on Mondays and 10:45am on Tuesdays-Fridays, if no call from a parent is received. The parent must make contact with the office either by phone, email or a note when the student returns from an absence. A doctor's note is required if a student is gone 3 or more days.

Health & Safety

Please keep your child at home if any of the following apply. My child...

- Has a fever, or has had a fever over 99 degrees for more than 24 hours.
- Has vomited in the last 24 hours
- Has COVID-19
- Has been exposed to someone who has tested positive for COVID-19
- Has been directed by a doctor to stay home

When in doubt, please call our School Nurse and she can answer questions

Tardies

It is very important for all students to be in class at the beginning of each day. Punctuality is an important contributor to learning as well as a necessary job skill. Students that miss even 10 minutes a day in class are missing crucial instruction. Students who arrive after school has begun at 9:25 (or 10:25 on PLC Mondays) must sign in at the office to receive an admittance pass to class. Parents must accompany their child to the office or provide a note stating the reason for being tardy.

Excessive Tardies

Frequent tardies can have a negative impact on a student's learning. Continued excessive tardies may result in a parent conference and possible further plans of action.

Excessive Absences

State law (RCW 28A.225.020) requires a conference to be scheduled when a student receives 3 unexcused or 5 excused absences within a one month period. This conference is designed to discuss ways to support the student's attendance. Excessive absences can hinder a student's progress and the district's ability to provide for his/her educational needs. State law RCW 28A.225.010, states that if a student has 7 unexcused absences in any month or 10 unexcused absences within the school year, the school is required to file a petition with the juvenile court.

Early Dismissal

- Staying until the end of the school day is very important. This is often when important papers are given to students, or discussion of the following day's events takes place. Please schedule appointments after 3:55 pm, if possible.
- Parents must sign children out in the office when picking their child up early from school.
- Please be prepared to present ID. Your child will not be released to other siblings, relatives, or friends who are not listed on your child's records without prior parental or guardian approval.

Web Site Information

School and district information is located on our web site at: <https://www.auburn.wednet.edu/chinook>

CELL PHONES

Students who bring cellphones to school are reminded that they are to remain in their backpack during the school hours. **Cell phones are not allowed out in class or at recess.** A parent will be asked to pick up any cell phones that are used in class or at recess. After a student's second infraction of the cell phone rule, the cell phone will remain in the front office until a parent or guardian comes and picks the cell phone up.

CLASSROOM VISITATIONS

Classroom visitations by parents, guardians, and grandparents are welcome during school hours. The following guidelines are suggested:

- 1) select a day not too close to a school program or holiday
- 2) please stop by the office, sign in, and get a visitor's pass to wear while you are on campus
- 3) schedule an appointment by contacting your child's school and checking with the teacher in advance
- 4) remain as unobtrusive as possible and refrain from talking to the teacher during class time (if you desire to converse, please arrange a conference after students have been dismissed)
- 5) avoid visiting during the last few minutes of the day

COMMUNICATION-Modes of Communication

ParentSquare

* Our teachers, school and district use ParentSquare to communicate information in a quick and efficient manner.

* Make sure the office has your current cell phone number. Please subscribe to ParentSquare and download the App so you can receive important announcements.

- Teachers frequently send messages to families via ParentSquare .
- Parents can send messages to the teacher, and this is faster and easier than communicating via email.
- ParentSquare has a "preferred language translation" feature, with over 90+ languages. Parents can now receive and respond to messages in their home language.

Chinook Newsletter

● Our school sends a monthly newsletter via email to parents/guardians. This newsletter contains important and helpful information. Please make sure the office has your current email address

on file.

Chinook's Elementary Website

● Visit <https://www.auburn.wednet.edu/chinook> to check the HEADLINES and QUICK LINKS sections for updates, information and resources.

Chinook's Facebook Page

● Visit www.facebook.com/asdchinook and click "LIKE" so you can follow us on social media.

Auburn School District Website

● Visit www.auburn.wednet.edu to access information, calendars, resources, and more!

Auburn School District Facebook Page

● Visit www.facebook.com/AuburnSchools and click "LIKE" so you can follow ASD on social media.

Communication with Staff

Open communication is important to us. We encourage parents to call or stop by the office at any time if questions or concerns arise. If you have a student question or concern that you would like to discuss with your child's teacher, please set up an appointment with the teacher by calling the school. The teacher will return your call at his/her earliest opportunity.

ParentSquare and email are other great ways to communicate with teachers. Please be aware that teachers are with students during the school day and might not return your message until later that evening or the next day.

DAY CARE CENTERS

You may obtain a list of day care centers located within the Chinook Elementary attendance area. Information is available on the school district web site, www.auburn.wednet.edu.

DRESS CODE

The Chinook Elementary dress code guidelines for students can be found below. While these regulations may seem unnecessary for some of our younger students, the rules must apply to all. Please help us by ensuring that your student is appropriately dressed for school.

1. Bare midriff clothing is not permitted.
2. Tank tops and tube tops are not permitted unless a shirt, blouse, vest is worn with them.
3. Shorts and skirts must be at least fingertip in length and/or shorts worn underneath
4. T-shirts, hats, badges, or other items of apparel which, by printed word, symbol, or display, promote alcohol, drug tobacco, sex, nudity, violence or gang behavior or that disrupt the educational climate are prohibited.
5. Hats and hoods are permitted as long as they do not cause a distraction to learning.
6. Dress and/or appearance which constitute a clear and present danger to the student's health and/or safety, or which cause interference with work or creates a classroom or school disruption, will not be permitted.

EMERGENCY SCHOOL CLOSURES

ASD communicates schedule changes (due to inclement weather and other emergencies) via a variety of tools. The School Messenger phone calling system will call all staff and families. Please ensure the Chinook Office has your current phone number.

- ASD website: Shows updates. Limited transportation routes and maps can be found under Quick Links.
- ParentSquare: you will receive an email and/or push notification.
- FlashAlert: If you have signed up for FlashAlert, you will receive an email and/or push notification.
- ASD Facebook page: Shows updates.
- ASD Twitter page: Shows updates.
- Local radio and TV stations also will provide information regarding school schedule changes

HARASSMENT, INTIMIDATION & BULLYING

We want Chinook to be a safe and welcoming place for students. Harassment, intimidation, and bullying can include rumors, jokes, rude and mean comments, cartoons, pranks, gestures, physical attacks, or threats.

Bullying is more than peer conflict. It is intentional (on purpose), repeated (again and again) and there is an imbalance of power between the bully and the target (victim). It can greatly interfere with a student's education by making school an unsafe place to be.

Chinook students are committed to being Champions for each other! Champions are students who have the power to change the way their friends are being treated! Students can help by:

- Blocking rumors. Your reaction can make a big difference.
- Helping the target. If the bully is your friend, ask them to stop. Invite the target to join you. Ask if you can help or if they are ok. Getting others involved. Tell an adult, ask friends to help, and encourage other Upstanders to assist.
- Reporting inappropriate or unsafe social media posts to a safe adult (family or staff member).

Chinook staff take bullying seriously. Direct anti-bullying instruction is delivered in each classroom and staff members will intervene when witnessing or receiving reports of harassment, intimidation or bullying. Please help us keep Chinook safe and welcoming by reporting bullying when you see it or hear it.

The law under RCW 28A.300.285 the Common School Laws of the State of Washington, stipulates that Harassment, Intimidation, and Bullying is illegal in schools. The Auburn School District's policy and procedure for harassment, intimidation and bullying are outlined in a district pamphlet. These will be distributed to each home and are also available in the communication rack in the main entrance lobby. Students who believe they or others have been subjected to harassment, intimidation and/or bullying should bring this to the immediate attention of a staff member and/or principal. Students may be referred to the office for investigation, findings, disciplinary actions and/or remedial measures.

CHILD NUTRITION SERVICES (School Meals)

ASD provides a wonderful Child Nutrition program, and Chinook Elementary is happy to have breakfast and lunch meals available each day to students. For detailed information on school meals, [CLICK HERE](#). To apply online for free or reduced meals for your child, please login to

your Family Access on Skyward and complete the application. You can also print a paper copy from the ASD Child Nutrition Website or pick one up from the Chinook Elementary Office. If you have any questions or concerns you may call Child Nutrition Services at (253) 931-4972.

Food/Drink Request We ask parents/guardians to not send their child(ren) to school with soda pop, caffeinated drinks, energy drinks or large amounts of candy. In order to support good nutrition and ensure student success at school, the above mentioned drinks and large amounts of candy will not be allowed at school. If your child brings lunch to school, please do your best to send a nutritious meal.

MONEY, TOYS & VALUABLES

Because of the danger of loss, students are requested not to bring more money to school than is needed during the school day. Valuable jewelry, toys, and items of value should be left at home rather than being

brought to school. The school is not responsible for loss or damage to personal items.

Students using toys or other items which cause disruption to the learning environment will have the items confiscated, with the items being returned at the end of the day.

HEALTH ROOM INFORMATION

Each fall parents are asked to let the school know of any health concerns with their children. Please keep us informed about changes in health or activity limitations as they occur. At Chinook, we have a nurse on site one day per week. We also have a health-tech on site for a portion of each day. **Please provide up to date emergency information – telephone numbers and designated emergency contact people to be contacted when you cannot be reached.** Vision screenings for nearsightedness and hearing screening for hearing loss takes place at school each fall. Parents are advised of all deviations from normal. These are screening services only and do not take place of regular examinations performed by your eye specialist or family physician. Our registered nurse is at the school at least one and half days a week, and on calls the rest of the week. Our health room technician is here daily. If your child must take medication at school an “Authorization for Medication” form needs to be completed by yourself and your child’s physician. This form is available through the health room. The medication needs to be the original pharmacy container and must contain the child’s name. Medication may not be sent to school with the child or on the bus.

These are the following health screenings that take place in the early fall each school year:

1. Vision screening for nearsightedness
2. Hearing screening for hearing loss
3. Dental screening for possible cavities
4. Scoliosis (spinal curvature) screening for fifth grade students

PROBLEM SOLVING PROCEDURE

There may be circumstances when parents have a problem or concern about their student’s progress in school or a question about a school procedure. In such cases, it is helpful if parents know how to get the concern shared, the problem resolved, or the question answered. Chinook’s Professional Staff wants to respond to students and parents in ways that are helpful. For parents to assist the school program we recommend that you get all the facts before drawing final conclusions about complaints or misunderstandings about what children bring home. A call to the school or persons concerned can usually prevent serious misunderstandings.

Generally, it is recommended that the parents take the concern to the staff member closest to the topic involved. In cases of academic progress, the child's attitudes about school, assignments, class activities, classroom discipline etc., the teacher is the first person to contact. This can be accomplished by a phone call or a note sent to school. The teacher will then contact parents.

Other concerns may be directed to the principal. This is also the person to contact if parents and teachers are unable to solve a problem. Above all, it is important to contact the school promptly when there is a concern. We want to assist children and parents. Difficulties can often be resolved quickly and effectively when staff is notified and made aware of concerns. Please don't hesitate to ask for assistance.

PTO

Chinook staff value the role that parents and families play in their child's education. Working together to build a strong school to home partnership has ample benefits for all. To support our school, students, staff and families, we will have a PTO (Parent Teacher Organization) that collaborates on events, fundraising, volunteer opportunities, and more. More information on how to join will be sent in September via newsletter and ParentSquare.

CLASSROOM TEACHER ASSIGNMENTS

Students are placed in classrooms to create the best learning situation possible for all students. We attempt to create a classroom that has a balance between boys and girls with a full range of academic needs. Careful consideration is given to each child's level of independence, student academic performance, learning style, behavior patterns, special needs and compatibility of students. The principals or office staff, according to space availability, place students who register after the school year begins. Whatever the final placement, we are confident your child will receive a high quality education at Chinook Elementary. We value your insights about your child's placement. Although we do not accept requests for specific teachers, you may provide any additional information about your child that may help us in this process. Please do this by June 1 for the following school year.

STUDENT ACTIVITIES

Recess

The playground and turf field are designed for a variety of activities for all to enjoy. Recess is a time for students to refresh themselves, play a game with friends and classmates, and renew their enthusiasm to have a great day at school. We expect students to follow the Chinook 4 B's (Respectful, Responsible, Safe and Kind behavior expectations) while at recess. By following the 4 B's, all students will enjoy recess.

Students are encouraged to bring a jacket with a hood to school. There will be days when the weather may be drizzly or have light rain. Students can wear a hood during these times, and still enjoy playing outdoors.

Recess supervisors may call for an indoor recess due to severe weather. School guidelines and rules also apply during indoor recess.

Students are expected to follow rules at recess to ensure safety for participants and care for the

campus/equipment.

ASB (Student Council)

ASB stands for Associated Student Body. Our ASB Student Council is a student organization dedicated to school and community service. ASB plans special projects, makes suggestions for changes and improvement and assists in school-wide events and activities. Members work together with Chinook Elementary staff to learn skills in leadership, decision-making, cooperation and communication. Students in 3rd-5th grades may be elected to represent their class by serving on Student Council, starting in the fall. Students in 5th grade have the opportunity to run for ASB Office (President, Vice President, Secretary, Treasurer), with their peers voting on these positions. Students will hear more about ASB Student Council shortly after school begins. Chinook has staff members who serve as ASB advisors, and provide assistance to our ASB throughout the year.

5th Grade Sports

Students in 5th grade have a variety of opportunities to participate on sports teams throughout the year. These options usually include volleyball and basketball. Teams are coached/led by Chinook staff. Practices are held at Chinook after school, and games take place at Chinook and other ASD elementary schools. Families are welcome and encouraged to attend these fun events. We expect all who attend (staff, students, families) to demonstrate good sportsmanship.

The goals of these programs include: expose students to a variety of sports, build skills, develop teamwork and camaraderie, learn the value of good sportsmanship, introduce students to competitive settings and have fun.

SCHOOL EVENTS

Open House

Open house is designed to give students and parents an opportunity to meet their teacher and see their classroom. Parents can hear brief information from the classroom teacher, and walk with their child around the school to meet other teachers (ex: Library, Music, PE, Writing, ML, Title, Counselor and Behavior Intervention Specialist). We encourage all families to attend this fun event!

Student Pictures

Each fall, arrangements are made with a photographer to take individual pictures of our students for student records. As a service to parents, these pictures may be purchased on a prepaid basis. Classroom group pictures are also taken and can be purchased on a prepaid basis.

Halloween Stance

We recognize some families celebrate Halloween and others do not for religious or personal reasons. In order to respect the variety of beliefs and practices surrounding this day, Chinook Elementary does not celebrate Halloween at school.

Please do not send your child to school wearing a costume around Halloween as this is disruptive to the educational process. If a student arrives at school wearing a costume, the office will ask the family to bring a change of clothes for their child.

Chinook will host a Trunk or Treat event after school in October where students and families are welcome to wear costumes. Information about this event will be sent home in October.

School Spirit Days

ASB and Admin work together to plan “School Spirit Days” throughout the year. These days provide students and staff fun opportunities to wear themed clothing and celebrate being part of the Chinook Elementary community. For the 24-25 school year, the weekly designated themes are:

Wednesdays: College gear

Thursdays: Chinook gear

Fridays: Sports

Parent/Teacher Conferences

In November, conferences are scheduled with parents. This is a valuable time for parents and teachers to build partnerships and discuss student progress toward learning goals. If parents need language assistance, we will work to find an interpreter who will join the conference. Parent attendance is highly recommended because parents play an important role in their child’s education! We encourage ongoing communication throughout the year between parents and teachers. At the request of either the teacher or the parent, additional conferences may also be scheduled.

Class Celebrations & Treats

In the event of a class celebration or birthday recognition, please keep the following guidelines in mind. Thank you for your cooperation!

District policy states home baked goods are not to be brought to school for class or birthday celebrations. All treats/snacks must be store bought. We encourage families to consider healthy food options when bringing in treats (ex: pre-packaged apple slices, crackers, pretzels, raisins). Although not as healthy, store bought items such as cookies, Rice Krispies Treats or cupcakes are allowed.

Helium balloons are not allowed on campus, as they cause a distraction and are difficult to retrieve if they are released.

Please first contact your child’s teacher to find a mutually agreeable day/time if you wish to help recognize your child’s birthday. Our preferred time for celebrations is near the end of the school day.

Expectations For School Events

We hold a variety of school events throughout the year, and we hope you will attend them! School events are fun ways to keep your family connected to Chinook and informed about ways to support your child’s education. Chinook students who attend school events must have a parent/guardian with them. We expect all in attendance to follow the Chinook 4 B’s

(school-wide expectations).

STUDENT PICTURES

Each fall, arrangements are made with a photographer to take individual pictures of our students for student records. As a service to parents, these pictures may be purchased on a prepaid basis. Classroom group pictures are taken later in the year and may also be purchased on a prepaid basis.

TREATS

Please remember that district policy states that home baked goods are not to be brought to school for class parties. **All treats must be store bought.** Thank you for your cooperation. Also, when bringing treats, sometimes individual items work best (i.e. fruit roll-ups, cookies, cupcakes, etc.).

VOLUNTEERING AT CHINOOK

Volunteers provide active support and assistance in Auburn schools. We welcome your involvement at Chinook, and we use volunteers in a variety of ways throughout the year.

Prior to volunteering, all volunteers are required to complete an online application form and receive approval from the Auburn School District. You can complete your online application by clicking on the following link:

[ASD Volunteer Application](#).

Instructions for the online volunteer application can be viewed here: [Instructions for ASD Volunteer Application](#).

If you have submitted a form for another group or agency outside of our district, you will need to fill out a new form. The Washington State background check ensures we keep students safe when having non-staff members volunteer in our building. This volunteer application is valid for 1 school year and must be completed each new school year. If you require assistance or have questions, please contact our Family Engagement Liaison (Ms. Castro) at 253-931-4980 or mcastro@auburn.wednet.edu. We appreciate your interest in volunteering at Chinook, and look forward to having you partner with us to support student learning!

Volunteer Procedures

Please follow these procedures when serving as a volunteer at Chinook:

- Prior to your arrival, make sure the supervising staff member and you have decided on a mutually agreeable time and task for you to volunteer.
- When you arrive, you will need to sign in at the front office. An office staff member will provide you with a volunteer ID, which you will wear while on campus.
- When you depart, please return the volunteer ID to the office staff and sign out on the clipboard.
- Please remember, our volunteers must follow the Chinook 4 B's expectations (respectful, responsible, safe & kind behavior), which all students and staff follow.
- If you have questions or encounter a difficult situation with a student, please speak with a staff member and we will gladly help.

WITHDRAWAL FROM SCHOOL

If you should decide to move from the district or to another school within the Auburn area, please notify the school office that you are withdrawing your child before leaving. Not only does this aid us in record keeping, but it also allows us to give you the information you will need to enroll your child in the next school. Please be sure to check with your child and return all library books and textbooks that he/she may have prior to your child's last day at school.

Returning School Materials

Please be sure to check with your child and our office, and return all library books, textbooks, Chromebooks and other technology items that he/she may have prior to your child's last day at school.