

**SCHEDULE A  
AUBURN ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS  
EFFECTIVE SEPTEMBER 1, 2023  
PAY LEVEL**

	Step 1 Year 1	Step 2 Year 2-3	Step 3 Year 4-6	Step 4 Year 7-9	Step 5 Year 10-14	Longevity 15+ 1.5% to base	Longevity 20+ 2.5% to base	Longevity 25+ 3.5% to base
Level A	23.76	24.88	27.34	27.85	28.76	29.19	29.47	29.76
Level B1	24.58	26.00	29.33	29.90	30.20	30.65	30.95	31.25
Level B2	25.93	27.43	30.94	31.55	31.86	32.33	32.65	32.97
Level C	26.32	27.87	31.37	31.97	32.30	32.79	33.11	33.43
Level D	26.78	28.37	31.78	32.40	32.73	33.22	33.55	33.87
Level E	28.62	30.24	34.37	35.01	35.35	35.88	36.24	36.59

Step 1 = beginning of year 1 to end of year 1  
 Step 2 = beginning of year 2 to end of year 3  
 Step 3 = beginning of year 4 to end of year 6  
 Step 4 = beginning of year 7 to end of year 9  
 Step 5 = beginning of year 10 to end of year 14

Note 1: The monthly gross salary for full-time employees can be calculated as follows: 2080 hours x hourly rate divided by 12. Vacation and paid holidays are included within the figure whereas stipends are not included within the figure.

Note 2: For explanation only, monthly pay is calculated as follows: Hours compensated for in a year (hours worked + hours of vacation credit + hours of holiday credit) x hourly rate divided by 12. Stipends are not included within the figure.

Note 3: All positions 260-day assignments unless otherwise noted.

Note 4: Effective September 1, 2021, an increase of 5.5% inclusive of the IPD shall be applied to Schedule A.

- 197 Day Office Assistant Positions will be increased to 200 days per year.
- JPF OA (260), and Elementary OA's (200) will be placed at Level B1. These positions will not receive a 5.5% increase due to the increase from Level A.
- Student Special Services Admin Assistant will be placed at Level C and increased to 260 days per year.
- High School Registrars will be placed at Level D.

Note 5: Effective September 1, 2022, an increase of 3.5% inclusive of the IPD shall be applied to Schedule A.

Note 6: Effective September 1, 2023, an increase of 3% inclusive of the IPD shall be applied to Schedule A.