AUBURN SCHOOL DISTRICT
ENGAGE • EDUCATE • EMPOWER

915 4TH ST NE: AUBURN, WA

NON-RESIDENT
ATTENDANCE AREA TRANSFER APPLICATION

ASD Board Policy No. 3141
(for students who live out-of-district and wish to attend a school in the Auburn School District)

2020-2021 SCHOOL YEAR

❑ **Renewal** ❑ **New** ❑ **Change of Address**

PLEASE NOTE: Alpac, Arthur Jacobsen, Dick Scobee, Evergreen Heights, Hazelwood, Ilalko, Lakeland Hills, Lea Hill, Washington, Mount Baker, and Rainier have been closed to new out of area transfer requests by the Auburn School Board for the 2020-21 school year.

Name of Student (Last, First, Middle): _____

Resident Address (Street, City, State, Zipcode): _____

Mailing Address: _____ Email Address: _____

Contact Phone: _____ Grade in 2020-21: _____ Date of Birth: _____

School Requested: _____ Resident School: _____

Last School Attended: _____ Phone: _____

(If last school was not in the Auburn School District, attach copy of current year discipline and attendance record)

REASON FOR REQUEST:

❑ HEALTH CONDITION – Describe briefly: _____
❑ EDUCATIONAL PROGRAM – Course(s) name: _____
❑ EMPLOYMENT (parent or student works in the area): _____
❑ DAYCARE – Childcare/Daycare address: _____
❑ HARDSHIP – Describe briefly: _____
❑ OTHER – Describe briefly: _____

Is your student currently receiving special education services? Yes☐ No☐ 504 Plan? Yes☐ No☐
If yes, approval is required by the Executive Director of Student Special Services at the Administrative Annex Bldg. You must attach a copy of your student's current IEP and evaluation report or 504 plan.

Has your student been expelled, emergency expelled, or long-term suspended? Yes☐ No☐ If yes, you must submit documentation of discipline, attendance and academic histories to the school requested for review prior to the further processing of this application. Student behavior that results in out-of-school suspensions or expulsion; ongoing truancy, or excessive absences, may result in the cancellation of the waiver agreement. This application may be denied if the non-resident student has a history of convictions, violent or disruptive behavior, gang membership, OR has been expelled or suspended from school for more than ten consecutive days.

The following conditions will apply:

- **A Release of Attendance from resident school district MUST be provided and submitted with this waiver application.**
- It is the responsibility of the parent/guardian to provide transportation for their student.
- High school students who are granted a non-resident waiver are not eligible to participate in varsity athletics for one year after being enrolled in their new school.
- Waiver transfers may only take place at the beginning of a grading period and must be renewed annually.
- **NOTE: Waiver requests shall be considered upon availability of space at the requested school. Requests received at the start of the school year may be held for up to 2 weeks after the first day of school to monitor enrollment capacity.**

Parent/Guardian Signature _____ Print Name _____ Date _____

FOR OFFICE USE ONLY

Principal Recommendation: ❑ Yes ❑ No

Comments _____ Principal Signature _____ Date _____

_____ _____
Signature of Assistant Superintendent or Director of Student Special Services Date

❑ Approved ☐ Denied

If you believe that the school board policy has not been followed, you have the right to appeal. Please call 253-931-4712. For students receiving special education or 504 services, contact Student Special Services, at 253-931-4927.