



915 4TH ST NE; AUBURN, WA

Renewal New Change of Address

NON-RESIDENT STUDENTS

ATTENDANCE AREA TRANSFER APPLICATION

ASD Board Policy No. 3141

(for students who live out-of-district and wish to attend a school in the Auburn School District)

2022-2023 SCHOOL YEAR

PLEASE NOTE: Dick Scobee Elementary, Evergreen Heights Elementary, Cascade Middle and Mt. Baker Middle have been closed to new out of area transfer requests by the Auburn School Board for the 2022-23 school year.

Name of Student (Last, First, Middle): _____

Resident Address (Street, City, State, Zipcode): _____

Mailing Address: _____ Email Address: _____

Contact Phone Number: _____ Grade in 2022-23: _____ Date of Birth: _____

School Requested: _____ Resident District: _____

Last School Attended: _____ Phone: _____

(If last school was not in the Auburn School District, attach copy of current year discipline and attendance record)

REASON FOR REQUEST:

- HEALTH CONDITION – Describe briefly: _____
- EDUCATIONAL PROGRAM – Course(s) name: _____
- EMPLOYMENT (parent or student works in the area): _____
- DAYCARE – Childcare/Daycare address: _____
- HARDSHIP – Describe briefly: _____
- OTHER – Describe briefly: _____

Is your student currently receiving special education services? Yes ___ No ___ 504 Plan? Yes ___ No ___

If yes, approval is required by the Director of Special Education at Student Special Services. If you are new to Auburn and the records are from another district, you must attach your student’s current special education evaluation and IEP or 504 Plan.

Has your student been expelled, emergency expelled, or long-term suspended? Yes ___ No ___ If yes, you must submit documentation of discipline, attendance and academic histories to the school requested for review prior to the further processing of this application. This application may be denied if the non-resident student has a history of convictions, violent or disruptive behavior, gang membership, OR has been expelled or suspended from school for more than ten consecutive days.

Note: Student behavior that results in out-of-school suspensions or expulsion; ongoing truancy, excessive absences, or lack of academic progress, may result in the denial or cancellation of a waiver agreement.

The following conditions will apply:

- **A Release of Attendance from resident school district MUST be provided and submitted with this waiver application.**
- It is the responsibility of the parent/guardian to provide transportation for their student.
- High school students who are granted a non-resident waiver are not eligible to participate in varsity athletics for one year after being enrolled in their new school.
- Waiver transfers may only take place at the beginning of a grading period and must be renewed annually.
- **NOTE: Waiver requests shall be considered upon availability of space at the requested school. Requests received at the start of the school year may be held for up to 2 weeks after the first day of school to monitor enrollment capacity.**

Parent/Guardian Signature _____ Print Name _____ Date _____

FOR OFFICE USE ONLY

Principal Recommendation: Yes No

Comments _____ Principal _____ Date _____

Signature of Assistant Superintendent or Director of Special Education

Approved Denied

If you believe that the school board policy has not been followed, you have the right to appeal. Please call 253-931-4712. For students receiving special education or 504 services, contact Student Special Services, at 253-931-4927.