

2022-2023

Auburn High School - Student Handbook



“YOU belong at Auburn High School”

***T.R.O.Y. @ AHS...
We are TOGETHER
We are RESPECTFUL
We are ORGANIZED
And YOU belong here***

*Auburn High School 711 East Main Street, Auburn, Washington 98002
(253) 931-4880 School Website: www.auburn.wednet.edu/ahs
Est. 1903*

119 years of educational history

That was then...



This is NOW!



Now, it's time to write yours!

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Updated 11/15/2022

DEAR TROJANS,

Welcome to the 2022-23 school year!

*If you happen to be a student chasing down your dreams, dream big and invite your teachers, counselor, and administrators to support your journey as nobody succeeds alone. Let us know your aspirations and let us know when you are experiencing challenges. **We are here for you** and the more you share with us the better we can support where you want your education to take you. Utilizing self advocacy phrases such as, “**This is important for me,**” or “**I can use your help with this,**” are powerful statements that can matter over time*

For those of you who are currently exploring and figuring out this high school experience, you are in a great learning community to do just that. Exploring and trying new things are valuable experiences, and AHS offers many opportunities to do just that. That said, sometimes it takes courage to show up for a club or to try a new class that sounds interesting. Maybe it will be a new sport, or entering a school sponsored contest? Believe me, there will be opportunities along the way. You just have to listen and look for them, and then act. You may even wish to start a new club at AHS. This is exactly how many of our clubs got their start in the first place.

***Sometimes trying something new** can be exciting. You should ask yourself often, “**Am I on my path?**” or “**Am I just following someone else’s?**” **Be honest with yourself.** High school can be overwhelming and finding your purpose is something that can help provide you with a plan that works for you.*

***Conquer your fears,** everything in high school ends up being temporary so taking a brave step and trying something new can benefit you.. You might learn something new that interests you, or you may learn that this new experience isn’t for you at this time and place. **Explore, explore, explore** and then ask yourself those important questions that **only you** can answer truthfully. Another plus is you’ll make more friends, too.*

***Always remember this,** YOU belong here, and so does everyone else, **WE** are here for **YOU**, and this high school journey is about **YOU**. **Investing in yourself** is one of the most important decisions you can ever make. I have been working in high schools for quite a long time and I have yet to meet a former student who shared that they wish they would have tried less things while in high school. Usually, they share that they wish they would have tried more things. So, take their collective wisdom & use it to your best advantage. Also, be sure to let me know how our school is living up to what you need to move your life forward.*

The Auburn School District’s vision statement is as follows:

Each student will have an educational experience in which they are seen and valued for who they are now, while developing their full academic and social potential to prepare them for the future they choose.

The Auburn High School vision statement is well aligned to the same vision:

Our vision is to empower diverse individuals to become successful life-long learners.

***Knowledge is power,** so I hope you will use this handbook as a resource and refer to it often. There is a lot happening at a comprehensive high school such as ours, so take advantage of this and go make it happen.*

Let’s have a great year, Trojans!



Mr. Jeff Gardner - AHS Principal

AHS MISSION & VISION STATEMENTS



AHS MISSION STATEMENT



Our mission is to RAISE learning outcomes for students through:

*R = Relationships to cultivate culturally relevant approaches
A = Academic achievement met through various methods of engagement
I = Inclusive and welcoming community
S = Skill development, and
E = Ethical citizenship, policies, and practices promoting equity*

*Our vision is to empower
diverse individuals to become
successful life-long learners.*

AHS VISION STATEMENT



Auburn School District Mission In a culture of equity and excellence we engage, educate, and empower each student for success beyond graduation.

Auburn School District Vision Each student will have an educational experience in which they are seen and valued for who they are now, while developing their full academic and social potential to prepare them for the future they choose.

WHAT IS T.R.O.Y.? IT'S REALLY ABOUT YOU

We are all bound for greater things, and **T.R.O.Y.** provides actionable behaviors supporting our school-wide philosophy that we can achieve more when we work together. Because nobody can truly understand what levels of greatness await us, we will promote ourselves and we will promote each other to help one another grow to that end. This belief can and will be achieved through **togetherness**, **respect**, being **organized** and actively supporting others so that, in a reciprocal way, **you** yourself have the best chance to achieve and be your best self. Everybody can achieve and that is because you belong at Auburn High School.

Together = Working together will bring the most opportunities and results for all.

Respect = Through offering respect we gain respect and positively impact our school.

Organized = By being present and prepared daily we give ourselves an opportunity for success.

You = You belong here. Through working together, being respectful, and organizing ourselves for success, we make Auburn HS a place of growth, excellence, and belonging.



Every month starting in October our school staff chooses their TROY Student of the Month. Their selections are attached to our beliefs in TROY. Students who show up and invest in their education and invest in themselves while holding high regard for the education of others will be recognized. Students receive a certificate and a letter will be mailed home to their family.

STUDENT & FAMILY SCHOOL SUPPORT CONTACTS

**[Staff names](#) are hyperlinked to school emails*

Main Office 253-931-4880	Counseling & College/Career Counseling 253-931-4893 / Career Center 253-931-4929
<p> Ms. Pamela Bolen, Office Manager Ms. Ruby Smith, Receptionist Ms. Bobbi Kapule, Office Assistant </p> <div data-bbox="107 472 797 577"> Health Room 253-931-4880 / ext. 701372 </div> <p> Ms. Laurie Wood, School Nurse Ms. Pam Stevenson, Health Tech </p>	<p> Ms. Angela Sumner, Counseling Assistant Ms. Anngie Woodward, AHS Registrar / Transcripts Ms. Michaela Herrera, Last names A to Cl Ms. Karen Fackrell, Last names Co to He Mr. Kevin Nishimoto, Last names Hi to Me Mr. Boone Borden, Last names Mi to Ro Ms. Jacqueline Krezelak, Last names Rn to Z Ms. Anna Marshall: AHS College & Career Counselor Ms. Sharon Englehart: College & Career Center Assistant </p>
Administration 253-931-4880	Attendance Office 253-931-4886
<p> Mr. Jeff Gardner, Principal Mr. Doug Burt, Dean of Students, Last name A to Cl Mr. Tim Carstens, Ass't Principal, Last names Co to He Ms. Lori Grimm, Ass't Principal, Last names Hi to Me Ms. Jeanette Morse, Ass't Principal, Last name Mi to Ro Mr. Brendon Durham, Ass't Principal, Last names Rn to Z </p>	<p> Ms. Beth Shipe, Attendance Administrative Assistant Ms. Jazmin Ramirez, Attendance Office Assistant Ms. Misty Richards, Attendance Office Assistant Mr. Doug Burt, Dean of Students </p>
AHS Library Learning Center 253-931-4880 / ext. 702123	Athletics & Activities 253-931-4888 / Bookkeeper: 253-931-4895
<p> Ms. Molly Piccati-Baker, Librarian Ms. Gabrielle Jones, Library Paraeducator Ms. Maegan Both, Library Paraeducator Mr. Jaden Hassell, Building Technology Specialist </p>	<p> Ms. Diana Ramirez, Athletic & Activities Assistant Mr. Jon Price, Athletic & Activities Director Ms. Kelly Jensen, Co-Activities Coordinator & Leadership Ms. Lona Graves, Co-Activities Coordinator Ms. Debbie Sumner, ASB Bookkeeper </p>
Family Engagement & Support Counseling 253-931-4893	
<p> Ms. Sonia Amado, Family Engagement Liaison (ext 701431) Mr. Doug Burt, Dean of Student Success Ms. Brandee Jackson, Prevention & Intervention </p>	<p> Ms. Jessica Smith, AHS/APD Safety Resource Officer Mr. Angelo Herrera, AHS Campus Safety & Security Ms. Edith Andrade Hernandez, On Time Grad Specialist </p>
ASD/AHS Student Supports	AHS Student Supports
<p> Ms. Robin Pratt, Native Education Director Ms. Natasha Daily, Auburn Public Schools Foundation Ms. Sarahi Perez Garcia, College Success Foundation Ms. Eun-Sun Shin, College Success Foundation Ms. Akosita Tau, Pacific Islander Support Coach </p>	<p> Ms. Tremaine Frazier, Gear Up Specialist / AVID Ms. Guadalupe Jiminez-Rios, Gear Up Specialist / AVID Ms. Joanna Villa, Gear Up Specialist / AVID / Troy Time Mr. Terrell Dorsey, Unleash The Brilliance Director Ms. Leslie Mizuki Lo, Native Education </p>

2022-2023 STUDENT BODY OFFICERS

Associated Student Body (ASB) Officers

<i>ASB President</i>	<i>Savannah Fincher</i>
<i>ASB Vice President</i>	<i>Khysner Aho</i>
<i>ASB Secretary</i>	<i>Nicole Murillo</i>
<i>ASB Treasurer</i>	<i>Bailey Whitehall-Gilkes</i>

Associated Student Body (ASB) Leaders

<i>Technology Director</i>	<i>TBD</i>
<i>Spirit Ambassador</i>	<i>Natalie Foust</i>
<i>Spirit Ambassador</i>	<i>TBD</i>
<i>Community Outreach</i>	<i>Emily Helms</i>
<i>Assembly Coordinator</i>	<i>Morgan Rutledge</i>
<i>Recognition Coordinator</i>	<i>Bailey Barker</i>
<i>Social Media/Advertising</i>	

Senior Class Officers

<i>President</i>	<i>Joshua Dean</i>
<i>Vice President</i>	<i>TBD (Fall elections)</i>
<i>Secretary</i>	<i>TBD (Fall elections)</i>
<i>Treasurer</i>	<i>TBD (Fall elections)</i>

Junior Class Officers

<i>President</i>	<i>Yeji Lee</i>
<i>Vice President</i>	<i>Sariah Pele</i>
<i>Secretary</i>	<i>Crystal Buckingham</i>
<i>Treasurer</i>	<i>TBD (Fall elections)</i>

Sophomore Class Officers

<i>President</i>	<i>Penny Parker</i>
<i>Vice President</i>	<i>TBD (Fall elections)</i>
<i>Secretary</i>	<i>TBD (Fall elections)</i>
<i>Treasurer</i>	<i>TBD (Fall elections)</i>

Student Equity Council

Council 2023
 Council 2024
 Council 2025
 Council 2026

TBD (YES elections)
TBD
TBD
TBD

Unfilled Position & Freshman Class Election to be held in the Fall 2022

STUDENT BELL SCHEDULE

Late Start Mondays				Tuesday, Wednesday, Thursday, Friday			
Period	Start	End	Minutes	Period	Start	End	Minutes
Zero	8:30	9:05	35	Zero	7:10	8:00	50
1st	9:10	9:56	46	1st	8:10	9:00	50
2nd	10:01	10:47	46	2nd	9:05	9:55	50
3rd	10:52	11:38	46	3rd	10:00	10:50	50
Lunch A	11:38	12:08	30	8th Troy Time	10:55	11:25	30
4th (A)	12:13	12:58	45	Lunch A	11:25	11:55	30
4th (B)	11:43	12:28	45	4th (A)	12:00	12:50	50
Lunch B	12:28	12:58	30	4th (B)	11:30	12:20	50
5th	1:03	1:49	46	Lunch B	12:20	12:50	30
6th	1:54	2:40	46	5th	12:55	1:45	50
7th	2:50	3:40	50	6th	1:50	2:40	50
				7th	2:50	3:40	50

NOTE:

- Troy Time is considered 8th Period
- Warm breakfast served 35 minutes before school and up to 5 minutes before 1st period.
- Second chance breakfast (grab 'n go) offered after 1st period each day.
- Buses leave AHS starting at 2:46pm
- Extended day school buses leave AHS at 4:45pm Monday through Thursday

TROJAN PRIDE & SPIRIT GUIDE

AHS Competition Colors

Green, White, and Gold

AHS Mascot

Trojans

AHS Fight Song

*“Auburn Trojans hats off to thee,
To our colors, true we shall ever be.
Firm and strong, united are we.
Fight for our fame, uphold our name,
Rah rah to Auburn High!”*



GRADING DATES FOR SEM1 & SEM2

<ul style="list-style-type: none"> • QUARTER 1 Begins: Wednesday 9/8/21 <ul style="list-style-type: none"> ○ Mid-QTR1 progress reports: Wednesday 10/6/21 ○ QTR1 Grading: Friday 11/10/21 	<ul style="list-style-type: none"> • QUARTER 3 Begins: Tuesday 2/1/22 <ul style="list-style-type: none"> ○ Mid-QTR3 progress reports: Thursday 3/10/22 ○ QTR3 Grading: Wednesday 4/6/22
<ul style="list-style-type: none"> • QUARTER 2 Begins: Monday 11/13/21 <ul style="list-style-type: none"> ○ Mid-QTR2 progress reports: Wednesday 12/8/21 ○ QTR2/SEM1 Grades: Friday 1/29/21 	<ul style="list-style-type: none"> • QUARTER 4 Begins: Monday 11/13/22 <ul style="list-style-type: none"> ○ Mid-QTR4 progress reports: Wednesday 5/18/22 ○ QTR4/SEM2 Grades: Friday 6/24/22

AHS IS A TITLE /LAP SCHOOL: What does that mean?

AHS is a Title 1a/LAP School: So, what does this mean?

Based on our demographic reports, it is recognized that the majority of our students are at a financial disadvantage and it has also been recognized and proven that when students from disadvantaged backgrounds are provided best practice and evidence based support, those students will graduate, excel and transition onto successful after high school experiences. We are proud to be a Title 1/LAP school and know that all of our students are worth every effort and every resource we can provide for them.

TITLE I/LAP Program Information **Information from OSPI, Title I, Part A Section** **Revised January 2019**

***Title I, Part A** Title I, Part A is a federal program designed “To provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.” Title I, Part A can support early learning and Kindergarten to grade 12. Title I, Part A programs and services provide customized instruction and curricula that helps these students meet academic standards and take an active, engaged interest in what they learn and can do. As the oldest and largest federal education program, Title I, Part A programs build equity of opportunity for children whose struggles often keep them on the academic sidelines. One-third of the public schools in Washington State operate Title I, Part A programs, providing academic services to over 350,000 students annually.*

Learning Assistance Program (LAP)

LAP offers **supplemental services** for K–12 students scoring below grade-level standard in English language arts (ELA) and mathematics. These services focus on accelerating student growth to make progress towards grade level. They may include academic readiness skill development or behavior supports. These services address barriers preventing students from accessing core instruction. The intent is for LAP students to **increase academic growth** during the period of time they are provided services. LAP emphasizes research-based best practices designed to increase student achievement.

OUR AHS GOAL



ACADEMIC & GRADUATION REQUIREMENTS

***Always check with your school counselor for graduation requirement information.
Counselors are assigned by students' last names.***

Last Names	Counselors	Email Address
A to CL	Ms. Micheala Herrera	mherrera@auburn.wednet.edu
CO to HE	Ms. Karen Fackrell	kfackrell@auburn.wednet.edu
HI to ME	Mr. Kevin Nishimoto	knishimoto@auburn.wednet.edu
MI to RO	Mr. Boone Borden	bborden@auburn.wednet.edu
RN to Z	Ms. Jackie Krezelak	jkrezelak@auburn.wednet.edu

Counseling Assistant	Email Address	Office Phone
Ms. Angela Sumner	asumner@auburn.wednet.edu	(253) 931-4893
School Registrar	Email Address	Office Phone
Ms. Anngie Woodward	awoodward@auburn.wednet.edu	(253) 931-4826

Credit Graduation Requirements

Due to academic maturation and for the proper scope and sequence of classes, a student should attend, as a full-time student, a minimum of eight semesters beginning with grade nine. Each of the four grades is made up of two semesters. A full-time student is defined as one enrolled in a minimum of five courses per day. One-half credit is earned for each semester course successfully completed. A student must successfully complete all the required courses for graduation. Specific course requirements are:

English/Language Arts	4	credits	
Mathematics	3	credits	*A
Science	3	credits	*B
Social Studies	3	credits	*C
Arts	2	credits	*D
Health/Fitness	2	credits	*E
Career and Technical Education	1	credits	*F
World Language	2	credits	*G
Total Required Credits	20	credits	
Electives Needed for Graduation	4	credits	
TOTAL	24	credits	

See the *Courses Listed with Credits Met* table for more information.

"Personalized pathway" means a locally determined body of coursework identified in a student's high school and beyond plan that is deemed necessary to attain the post-secondary career or educational goals chosen by the student;

"Personalized pathway requirements" means up to three course credits chosen by a student that are included in a student's personalized pathway and prepare the student to meet specific post-secondary career or educational goals.

*A. Students must complete mathematics courses in the following progressive sequence: Algebra 1, Geometry, and Advanced Algebra. In certain circumstances, an alternative math course could be used for the third credit of math in lieu of Advanced Algebra. Parents may request a meeting in which the student, parent/guardian, school counselor discuss the students' High School and Beyond Plan and the math requirements for post-secondary and career choices. An approved consent form must be on file prior to taking the course.

See the *Courses Listed with Credits Met* table for alternatives courses for the third credit of mathematics.

*B. Two of the science credits must be satisfied in a laboratory science. See the *Courses Listed with Credits Met* table for a list of approved courses.

*C. Social studies subject area requirements include Washington State History and Government, United States History and Government, Civics, and Geography. Approved courses may count towards social studies credit. See the *Courses Listed with Credits Met* table for a list of approved courses. -

*D. 1.0 credit requirement for Arts must include coursework in performing or visual arts. The second credit can be fulfilled through performing or visual arts but could also be a filled using a Personalized Pathway Requirement credit.

*E. **Students must complete a minimum of one-half credit in health.** The remaining 1.5 credit must be in physical education. Students shall be excused from physical education pursuant to RCW 28A.230.050. Such excused students must satisfy physical education credit through approved courses. See the *Courses Listed by Credit Met* table for a list of approved courses.

*F. A career and technical education (CTE) credit means a credit resulting from a course in a CTE program or occupational education credit as contained in the CTE program standards of the office of the superintendent of public instruction. WAC 180-51-068

*G. 2.0 credits in world languages or Personalized Pathway Requirements. If the student has chosen a four-year degree pathway under subsection (10) of WAC 180-51-068, the student shall be advised to earn two credits in world languages.

HIGH SCHOOL GRADUATION REQUIREMENTS

Non-Credit Graduation Requirements

In addition to required local and state credits, to be eligible to graduate in Washington, high school students must complete a High School and Beyond Plan and pass specific state examinations or approved pathways.

Washington State Examinations: The following requirements for Washington State Examinations are accurate as of the date of printing. For updated information on assessment requirements, go to www.k12.wa.us.



Graduation Pathways by Cohort A Quick Reference Guide

Student's Goal: 1 st Year After Graduation		Graduation Pathways: Class of 2020 and Beyond	
HSBP	Career/Technical Field (Additional postsecondary education/training, technical college, apprenticeship, or workforce entry)	Graduation Pathway	Complete sequence of CTE courses which includes the potential to earn college credit or earn an industry recognized credential
	Military Enlistment		ASVAB Score
	General Postsecondary Education (Two- or four-year college)		Smarter Balanced HS Assessment or WA-AIM (ELA and/or math)
			SAT or ACT scores on ELA and/or math sections
Earn College Credit in ELA and/or math			
	Transition Course in ELA and/or math		
	AP/IB/Cambridge Courses or Exams in ELA and/or math		
	Combination of ELA and math option from any of the General Postsecondary Education Pathways		

Alternatives for Students Receiving Special Education Services (Through Class of 2021)	Class of 2020	Class of 2021
CIA Cut Score on Smarter Balanced Assessment	✓	✓
Off-grade Level Assessment (WA-AIM or Smarter Balanced)	✓	✓
Locally Determined Assessment	✓	✓

1. Class of 2020 students may use the expedited assessment appeals waiver to waive the graduation pathway requirement. Class of 2020 students who completed a Locally Determined Course/Locally Administered Assessment course in ELA and/or Math during the 2018-19 school year may use those courses to meet the General Postsecondary Education pathway ELA and/or Math requirements.

High School and Beyond Plan

Each high school student must successfully create, annually review, and complete a five-year education plan for their high school experience and the year following graduation. Students in the Auburn School District will meet this requirement by using the online tool, Career Cruising. This requirement also applies to Running Start students.

Required

- Completion of interest inventory & skills assessment. Subsequent identification of at least one post-secondary goal and one career goal.
- Four-year plan for course-taking that is related to graduation requirements and the student's interests and goals, including consideration of dual credit opportunities within such a plan.
- Research on postsecondary training and education related to one's career goals, including comparative information on the benefits and costs of available choices.
- Identify assessments that may assist in planning or are required to achieve educational/career goals. (OSPI)
- Completion of a resume.

Recommended

- Budget for postsecondary education or training and life, based on potential education and training choices.
- Participation in a postsecondary site visit and/or work-based learning experience.
- Completion of an application for postsecondary education and training.

Graduation requirements information can be found at the Washington State Office of the Superintendent of Public Instruction's website at <http://www.k12.wa.us/GraduationRequirements/default.aspx>

HIGH SCHOOL GRADUATION REQUIREMENTS “BOX PAGE” INSTRUCTIONS

Why are these two pages important?

They will help you figure out what courses you need to take to graduate.

MATERIALS: To begin, you will need . . . ☐ A pencil or a pen ☐ “The Box Page” for your graduating class and
☐ Your current transcript (grades and classes from 9th grade on)

IMPORTANT: Remember . . .

1. Each box represents **one** semester (2 boxes = 1 full year of class).
2. Write in a course code/course title in a box. Don’t use an “X.”
3. **Do not** add boxes to a category.
4. **Cross out each class on your transcript after you’ve used it on the box page.**

You are ready to begin!

☐ **STEP 1: Washington State History Requirement**

If you went to middle school in the Auburn School District, you took Washington State History in 7th or 8th grade. If you passed Washington State History in middle school, you have met the requirement. If you attended middle school elsewhere and passed Washington State History, you will need to provide proof of completion to the school’s registrar.

☐ **STEP 2: Cross out classes that don’t count**

Look over your transcript. Cross out any classes marked with an “F” (failed) or a “NC” (no credit). You may not use these on the Box Page.

☐ **STEP 3: English/Language Arts**

List all of your Language Arts classes in the boxes marked “Language Arts.”

☐ **STEP 4: Social Studies**

List all of your Social Studies classes in the boxes marked “Social Studies.” These classes include

Contemporary World History	U.S. History	Civics	Elective
<ul style="list-style-type: none">• World Studies• Global Issues• A.P. European History• World Geography• A.P. Human Geography• A.P. Comparative Government• Sociology• Economics	<ul style="list-style-type: none">• A.P. U.S. History• U.S. History	<ul style="list-style-type: none">• A.P. U.S. Politics & Government• Civics	<ul style="list-style-type: none">• Psychology 1 / 2• A.P. Psychology• Sociology• Economics• Washington State History (if taken in high school)• Multicultural Studies

☐ **STEP 5: Math**

List all of your math courses in the boxes marked “Math.” These classes include but may not be limited to:

- | | |
|--|---|
| <ul style="list-style-type: none">• Algebra 1 / 2*• Geometry 1 / 2*• Advanced Algebra & Trigonometry 3 / 4**• Computer Science or AP Computer Science | <ul style="list-style-type: none">• Beyond Advanced Algebra and Trigonometry• Pre-Calculus• A.P. Calculus• A.P. Statistics |
|--|---|

*Required math courses for math graduation credit.

**Alternatives courses may be available for third math credit requirement.

❑ STEP 6: Science Lab / Science

List your Lab Science courses in the first four boxes marked "Science Lab." This includes

- Biology 1 / 2
- AP Biology
- Chemistry 1 / 2
- Physics 1 / 2
- AP Physics
- Environmental Biology
- Astronomy
- Marine Biology
- Human Anatomy & Physiology
- Next Generation Course 1 / 2
- AP Environmental Science
- AP Chemistry/Advanced Chemistry

For the next two boxes labeled "Science (Lab/Non-lab), you may use any of the science courses listed above *or* any of the courses listed in the "Additional Courses" section on the Science Table of Contents. *You will address cross credits in step 10.*

❑ STEP 7: P.E. / Health

1. First, fill in the box labeled "Health" (on the right) with either Health, CTE Health, Nutrition & Wellness, Human Survival, Anatomy/Physiology, or Preventive Medicine.
2. Next, fill in the other three boxes with any P.E. class.

❑ STEP 8: Career and Technical Education

We have many courses you may use for your occupational credit. Look over your transcript for any code marked with **CTE**. Some art classes *may* also apply. Some CTE courses may meet dual credit requirements.

❑ STEP 9: Arts: Fine, Performing and Visual

What counts as a Fine, Visual or Performing Arts credit? Classes with **ART** or **MUS** in the course code and (some) **CTE** course code classes. **MEETS REQUIREMENTS:**

Performing Arts	Visual Arts
<ul style="list-style-type: none">• Acting (1-8)• Band• Children's Theater• Choir• Guitar• Orchestra• Theater Productions	<ul style="list-style-type: none">• 2-D Art• Visual Communications• Digital Photography• Web Design• Ceramics• Drawing• Graphic Design & Production• Jewelry• Painting• Woodworking 5-6• Fashion Apparel and Design• Interior Design• Living on your own• AP Studio Art

❑ STEP 10: Double check your requirements (before filling in your electives)

If you have leftover classes on your transcript that you have NOT yet crossed out, you *may* be able to fill in empty, required boxes. For each empty box, check the Course Credit Table for cross credit opportunities or check with your counselor. If you find a class listed under cross credits that is 1) on your transcript and 2) not already used and crossed out, you may use it to fill in the box.

HIGH SCHOOL GRADUATION REQUIREMENTS “BOX PAGE” INSTRUCTIONS

❑ STEP 11: Electives

If you still have courses on your transcript that you haven't used, you may put them all in the Elective boxes. Any class can be an elective once you've filled core requirements.

❑ STEP 12: Double check your work.

1. Look at your transcript and find the number of credits you have earned. Multiple them by two (credits x 2).
Write the number here: _____
2. How many boxes have you filled in? _____
3. These numbers should match. If they don't, you have made a mistake and need to double check your work.

❑ STEP 13: Enter your current schedule

Circle boxes for your currently scheduled or enrolled classes. We assume you will pass all your classes.

❑ STEP 14: Boxes still empty or uncircled?

You need to take these classes to graduate! Now fill in your course selections on your Four-Year Plan.

To View the full course 2022-23 catalog:

<https://www.auburn.wednet.edu/cms/lib/WA01001938/Centricity/Domain/8/Course%20Catalog%202022%2023%20Final%20%20With%20hyperlinks.pdf>

Link to the Office of the Superintendent of Public Instruction:

<https://www.k12.wa.us/student-success/graduation/graduation-requirements>

TROJAN CLUBS

CLUBS AND ORGANIZATIONS

AHS offers transportation for our extended-learning day. Clubs that include an academic component such as a study session, grade checking, or goal setting, may utilize this after school bus transportation. Our students are supported with two buses that leave AHS at approximately 4:45pm Mondays through Thursdays and drop students off in our service area at the student's nearest middle school, elementary school, or public areas, such as Game Farm Park and the Virginia Cross Native Education Center, just to name a few. 4:45pm bus schedules can be picked up in the main office.

Activity Eligibility:

To be eligible to miss academic time and participate in a co-curricular activity you must:

- Be present one-half or more of the day on which the activity is scheduled. Exceptions are made for verified doctor or dental appointments or other cases prearranged through a building administrator. Be passing at least five full-time classes. Grade checks will be completed seven days prior to the activity. Ineligible students will be notified at that time and have the seven days prior to become eligible by turning in a grade check to the Activities Office.
- Have a current physical and emergency medical card on file with the athletic coordinator before beginning athletic practices. This policy affects all co-curricular activities and students involved in them; i.e., sports, drama, music, debate, cheer, etc.
- Purchase an ASB card. Fee is \$45 for students not on free/reduced meal status.
- **ASB cards are free for students who qualify: The form is available online.**

(*) Clubs or organizations related directly to a class. Membership is contingent on enrollment in the class.

(cs) Clubs that meet criteria for community service.

CURRENT CLUBS AT AHS: 2022-23

(CB) Curriculum Based...*Membership is contingent on enrollment in the course.*

(CS) Clubs offering community service.

AUTO-Skills USA (CB)

Room: 808

Supports student leadership activities such as conferences, contests, and other enrichment activities. This club gets underway Dec.1, students must be active members of the auto technology class and pay membership dues to National/State VICA.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Skills USA Automotives Advisor: [Mr. Kurt Edwards](#)

ANIME

Room: 222

Interested in all things Anime/Manga? Come join Anime Club hosted by Mrs. Kelly Love in Room 222. She's run the Anime Club at other schools for years and must confess she knows nothing about Anime or Manga titles, but she does understand and support fandoms, fanfiction writing, fan art, and a shared, inclusive space for Anime fans!

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Anime Club Advisor: [Ms. Kelly Love](#)

ART CLUB

Room: 103

Open to all students who are interested in making all different kinds of art. You do not need to be enrolled in an art class to participate. All skill levels welcome! The club supports personal artistic expression as well as provides leadership opportunities to use art as a way to connect and communicate with the community.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Art Club Advisor: [Ms. Stephanie Schleicher](#)

ASIAN CULTURAL CLUB

Room: Library W212

The Asian Cultural Club of Auburn High School is a safe space for students to build community and center their identities by sharing and reflecting on their lived experiences. We will learn about Asian cultures and celebrate what we have in common as well as our differences.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Asian Cultural Club Advisors: [Ms. Eun-Sun Shin](#)

BLACK STUDENT UNION (CS)

Room: Library

Open to all AHS students with the purpose of increasing awareness and appreciation for African American issues, history and culture among the student body at Auburn High School.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

BSU Advisors: [Ms. Tremaine Frazier](#)

CARD CLUB

Room: 242

Want to play your favorite card games with others who enjoy it as much as you do? Want to learn how to play Pokemon, Magic the Gathering, Yugioh, and or other card games? The first two weeks of the month come by and get a FREE card with the chance of getting a Prismatic, Secret, or rare card!

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Card Club: [Ms. Payton Cambia](#)

CHESS CLUB

Room: 336

In Chess Club, we play chess, discuss strategies, learn new openings and tactics, and laugh at chess memes. Everyone is welcome - no experience necessary!

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Chess Club Advisor: [Ms. Michelle Dodge](#)

CHINESE CLUB (CB & CS)

Room: 311

Open to all students with an interest in Chinese culture and language; some Chinese language experience is helpful. Students will work to expand on our relationship with our sister school, Guanghan Middle School in Guanghan, Sichuan China.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Chinese Club Advisor: [Mr. Lee Clow](#)

CROCHETING & KNITTING CIRCLE (CS)

Room: 162

Open to all students wanting to learn a new skill and meeting new people. This club provides a safe place for all to one's self.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Crocheting & Knitting Club Advisor: [Ms. Payton Weber](#) & [Ms. Kelly Jensen](#)

CULINARY ARTS (CB & CS)

Room: 401

Culinary Arts Club operates Cafe Auburn, executes catered functions outside of regular school hours and trains students to compete at regional, state and national culinary events.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Culinary Arts Club Advisor: [Ms. Marci Killian](#)

DECA: AN ASSOCIATION OF MARKETING STUDENTS (CB & CS)

Room: 130

DECA prepares emerging leaders to be college and career ready. Participate in travel, community service, leadership conferences, sporting events, and much more. A \$25.00 membership fee is required for participation.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

DECA & Marketing Advisors: [Mrs. Janet Tarsi](#)

DRAMA CLUB (CB)

Room: 501

Drama Club is open to all students; involves information about the Theater Department as well as acting and improvisation activities.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Drama Club Advisor: [Mr. Dave Cox](#)

FLORAL CLUB (CB & CS)

Room: 700

Supports student leadership activities such as conferences, contests, and other enrichment activities. Students must be active members of the Horticulture Science class or AP Environmental CTE and pay dues to the National Future Farmers of America Organization.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

FFA Club Advisor: [Ms. Ronda Kurka](#)

FILIPINO CLUB

Room: 901

Open to all AHS students with the goal of celebrating and promoting "Pinoy" pride. The club will highlight Philippine culture, food, and traditions throughout the school year.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Filipino Club Advisors: [Mr. Baj Alastra](#)

FILM CLUB

Room: 211

During the time we meet, club members participate in analyzing and deconstructing films

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Club Advisor: [Mr. Elijah Timofeyev](#)

FIRST NATIONS CLUB

Room: 110

First Nations club is for members to widen the knowledge and appreciation of their indigenous culture. Our purpose is to promote educational and cultural awareness for all our members through enriching and educational activities.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

First Nations Club Advisors: [Ms. Leslie Mizuki](#) and [Ms. Robin Pratt](#)

FRENCH CLUB (CB)

Room: 314

We do a variety of things to appeal to different tastes: cheese tasting parties, French videos, movies and plays in Seattle and Tacoma, organizing trips to France, etc. Anyone can join but it's mainly for French students.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

French Club Advisor: [Mr. Greg Isham](#)

GUITAR CLUB

Room: 227

If you play guitar, want to learn to play guitar, or just enjoy music with lots of guitars, this club is for you!. We have two "community" guitars that are shared but if you would like to bring your own you may drop it off in Mr. Hull room for the day on Thursday mornings.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Guitar Club Advisor: [Mr. Justin Hull](#)

HOMEWORK CLUB

Room: Library

Homework club runs Monday through Thursday from 2:45 to 4:40pm. Homework club is supported by academic advisors and peers, with extended bus transportation leaving the school at 4:45pm. Please ask the main office staff for the list of limited bus stops.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Homework Club Advisor: [Lori Grimm](#)

JEWELRY DESIGN CLUB

Room: 104

This club will run mid-November thru December and will focus on making simple jewelry gifts for the giving season. Students do not need to be enrolled in Jewelry Metal Sculpture or have taken a Jewelry Class. We will explore metal, leather and plastic and create wearable objects.

Tuesdays and Thursdays after school 3:00-4:00 pm

Sessions: Nov. 15, 17, 29

December: 1, 6, 8, 13, 15

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Jewelry Club Advisor: [Ms. Jennifer Bennett](#)

KEY CLUB (CS)

Room: 330

Student-led community service based organization teaching student leadership skills. Dues are \$15 to pay for PNW division membership which cover volunteer insurance and place you on the Key Club roster through Kiwanis International. Make AHS and Auburn a better place by volunteering with Kiwanis.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Key Club Advisors: [Ms. Cindy Barnette](#) and Ms. Donna Foxley

LATINX CLUB

Room: 310

Open to all students wanting a wider knowledge and appreciation of Latin culture. Our purpose is to promote educational and cultural awareness for all our members through enriching and educational activities.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Latinx Club Advisor: [Ms. Sonia Amado](#)

MATH CLUB

Room: 321

Members of the Math Club participate in events including: Math Day at UW, peer tutoring, t-shirt sales, the Imagine Tomorrow Competition at WSU, and other Mathematics competitions.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Math Advisor: [Ms. Michelle Dodge](#)

MELEE GAMING CLUB

Room: 903

The purpose of Auburn High School's Melee (Super Smash Bros.) Club is to provide a safe, fun and inclusive space for AHS students interested in the Super Smash Brothers video game to gather, play games and share their hobby.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Club Advisor: [Mr. Mike Grenz](#)

METALS-SkillsUSA (CB & CS) (Welding)

Room: 508

Students must be enrolled in a metals course, pay dues of \$15.50, plus pay for travel expenses to contests. Costs may be offset through club fundraising.

[Welding Club](#)

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Metals Club Advisor: [Mr. David Parker](#)

NATIONAL HONOR SOCIETY (CS)

Room: Career Center (Library-E212)

Requirements include a cumulative G.P.A. of 3.6 or higher, involvement in at least two organizations, completion of at least two service projects totaling 20 hours or more within the year, and regular participation in National Honor Society meetings.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

National Honor Society Advisor: [Ms. Anna Marshall](#)

PACIFIC ISLANDER CLUB

Room: 401 (Cafe` Auburn)

Open to all AHS students with the purpose of increasing awareness and appreciation for Pacific Islander issues, history and culture among the student body at Auburn High School. Participate in family nights and cultural dances while making fun memories.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

PI Club Advisor: [Ms. Marci Killian](#) & [Akosita Tau](#)

PLAY VS GAMING CLUB

Room: 322

"Play VS gaming is a gaming club for students to have fun and be a part of a community! Spring semester we play competitive against other schools around the world!"

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Play VS Gaming Advisors: [Mr. Kevin Dang](#)

ROBOTICS TREAD (CB)
(Trojan Robotics, Engineering, And Design)
Room: 500

TREAD (Trojan Robotics Engineering Art & Design) is Auburn High's FIRST Robotics Team. We meet as a club on Tuesdays to learn about robotics, programming, manufacturing, business, graphic design and more. We are looking for members that want to be involved and make a difference in their community through service and outreach projects. Students may earn a Varsity Letter and are eligible for over \$80,000,000 in scholarships. No experience is necessary, we have coaches and mentors to help you learn and grow your skills.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Robotics Advisors: [Mr. Chris Zawlisak](#)

SCHOLARSHIP CLUB
Room: Career Center (Library E-212)

The Scholarship Club of Auburn High School will dedicate time to finding and applying for scholarships, and understanding financial aid as well as the college application process. By doing this we will establish an enriching learning environment, promote a positive school climate, participate in student leadership, work to improve community spirit, and achieve mature student responsibility and judgment.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Scholarship Club Advisor: [Ms. Anna Marshall](#)

SPEECH AND DEBATE CLUB (CB)
Room: 902

Speech and debate changes lives. NSDA membership builds confidence, boosts classroom performance, improves communication, and increases critical thinking skills to prepare students for college. Our activity provides life skills vital to a young person's success in the future.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Debate Club Advisor: [Ms. Erika Moore](#)

SPORTS MEDICINE (CB)
Room: 714

Sports Medicine club members learn and practice skills to serve athletes in the AHS community to the best of our ability, extend our services to teach CPR and First Aid to staff and students and the community, and to prepare for participating in student leadership activities locally, state-wide and nationally. Students pay dues (\$20) toward our membership in the Washington Career and Technical Education Association.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Sport Medicine Club Advisor: [Ms. Krista Parsons](#)

UNIFIED SPORTS

Room: 500

The number of Partners needed changes depending on the number of Athletes that sign up. Unified would love for us to have a 1:1 ratio of Athletes and Partners to be completely considered Unified. Athletes and Partners are not expected to know how to do any of these sports we will teach them. We start at the basics.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Unified Sports Advisors: [Stefanie Freeman](#)

VIS COM MEDIA CLUB (CB)

Room: 101

Open to all AHS students who are interested in video production, creation of marketing materials through heat pressing of tee shirts, coffee mugs, and ceramic tiles. The club will be a part of the TSA (Technology Student Association) and compete in state and national competitions.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

VisCom Club Advisor: [Mr. Tom Kaup](#)

YEARBOOK-AUBURN INVADER (CB)

Room: 101

Yearbook meets during fourth period and every Monday after school from 2:45-4:00pm. Advisers are Thomas J. Kaup. Journalism students in yearbook and newspaper will be members of the SWJEA (Student Washington Journalism Education Association) and compete in both state and national journalism competitions.

Contact advisor for meeting dates/times. Advisor's names are linked to their email address.

Yearbook Advisor: [Mr. Tom Kaup](#)

Could not find a club for you.....Create One

If you are a student with an interest, a curiosity, or has a passion and want to share it with others you can start a club at AHS. Here's how:

- You need another student who is interested, curious, and/or shares a passion similar to yours.
- Find an advisor (adult) who can provide your club some guidance and a space to meet safely. This can happen both in brick and mortar and/or a virtual setting.

WOULD LIKE TO KNOW MORE?

Contact [Ms. Kelly Jensen](#) or [Ms. Lona Graves](#)

Associated Student Body (ASB)

Elected-ASB Executive & Class Positions:

- **President**
- **Vice President**
- **Secretary**
- **Treasurer**
- **Class Spirit Ambassadors-** Raise spirit in our school; at assemblies, sporting events, and other events in a creative and respectful manner

Appointed Positions:

- **Mascot**
 - Raise spirit in our school at assemblies, sporting events, and other events
- **Tech Coordinator (2) one elected**
 - Create media for assemblies, lunchroom, social media, etc.
- **Community Outreach Liaison**
 - Develop community relationships by reaching out to local businesses with a focus on highlighting and promoting our programs and gathering promotions.
- **Community Service Coordinator**
 - Develop a community service plan where AHS students will have opportunities to acquire community service hours in a variety of ways in our local community.
- **Social Media/Advertising Coordinator**
 - Create all promotional items for AHS Activities. Promote sports/clubs/activities on all AHS Social Media formats.
- **AHS Website liaison**
 - Communicates grade level & club information to be posted and updated on school website
- **Recognition Coordinator**
 - Develop and implement a school-wide recognition plan to include sports, clubs, staff and students.
- **Assembly Coordinator (2 - creative/logistic)**
 - Develop Assembly outlines and schedules which include highlighting a variety of staff, students, sports, and clubs.

TROJAN ATHLETICS

Welcome to 2022-2023 Trojan Athletics!

Auburn High School welcomes back our returning student-athletes for the 2022-2023 high school sports season. We also welcome our incoming freshman, class of 2026 to the Trojan Family! We're excited about the 2022-2023 school year! Hopefully you will find the following information helpful. If you have any further questions please feel free to reach out to our athletic department staff or our coaching staff directly.

Athletic Department Staff

Jon Price- Director of Athletics & Activities (253-931-4888) or jprice@auburn.wednet.edu

Mr. Price provides overall direction and leadership for the Activities Office. He is responsible for coaching staff, facilities, budget, and administrative aspects of extracurricular programs at Auburn High School.

Diana Ramirez– Athletics & Activities Administrative Assistant (253-931-4888) or dramirez@auburn.wednet.edu

Mrs. Ramirez assists in the clearance of athletes, schedules, and supports the overall administration of the Activities Office.

Debbie Sumner – Bookkeeper (253-931-4895 or dsumner@auburn.wednet.edu)

Mrs. Sumner manages finances, payments, and fines for the Activities Office.

Taylor Curry – Athletic Trainer (tcurry@auburn.wednet.edu)

Ms. Curry's primary responsibility is our athlete's health and safety. She works closely with the coaching staff and athletics staff to address injuries that occur during athletic events and practice as well as injury prevention and rehabilitation.

Sport-Specific Questions For questions specific to a sport, such as practice schedules, tryout dates, game schedules, or other team-related matters, please reach out to the Head Coach directly.. Contact information can be found by going to auburntrojanathletics.com and using the menu to find "Head Coach Directory"

Stay Connected! You can always find the latest athletics information at auburntrojanathletics.com and you can find us on Twitter @ASHSAthletics.

THE AUBURN TROJAN LEGACY OF BOB JONES



Mr. Bob Jones worked at Auburn High School from 1983 to 2017. During this time he held roles as a science teacher, athletic coach, activities coordinator, and athletic director. Bob was known as a leader and a caring man. Everybody saw Bob as a friend. A friend who loved to help.

Those who knew of Bob knew that he was a heck of a football coach as well as a wrestling coach. He was enthusiastic, well organized, and loved to keep his practices up tempo, competitive, and fun. Under his leadership his teams had a lot of success and his student athletes learned so much more than just what it takes to be successful with a sport. Good coaches can help games, great coaches can help change lives, and Bob did that.

Those who knew Bob well would attest that all of the above is true, and there was so much more that he offered to go with this. Bob was a family man. Bob cared about helping others. It's because of this passion to serve our school and community that **our school's gymnasium and the street between our north campus and Troy Field is named after him**. The name on the side of our gym and on the road next to the Memorial Stadium truly mean something and this write up is another way to keep Bob's leadership legacy alive. Cancer cannot defeat the spirit and legacy of this man, as he will live on through the service and commitment that our AHS staff and students provide year in and year out.

There is symbolism in placing our info about Bob Jones at the end of your Student Handbook section about student activities and involvement. This was intentional because he would want everybody else to receive attention, credit, or honor ahead of himself as he put others first, daily.

"Focus on Today"

Bob Jones

STUDENT RIGHTS & RESPONSIBILITIES



LINK TO Electronic Forms of Student Rights

<https://www.auburn.wednet.edu/Domain/5072>

PRO SOCIAL SCHOOLWIDE BEHAVIORS & EXPECTATIONS



At Auburn High School we teach, affirm, and celebrate pro social behavior, constantly. Students deserve to enjoy everything that is good about attending high school in an environment that is filled with opportunity. We expect everyone to support one another! Pro social behavior helps provide a predictable and safe climate so that all students and staff can experience success on an ongoing basis.

Auburn High School has invested a great deal of time and financial resources to offer a welcoming, caring and culturally responsive environment and one that we are very proud of. We do realize that we are very much a work in progress but we have progressed, and we will continue to do so as we move forward, and we need everybody to help with this.

Students in all classes will have the opportunity to help their teachers create a welcoming environment with classroom **social contracts**. Social contracts form class agreements about how to address daily conflict in proactive and productive ways. Students who enroll into AHS after social contracts have been developed are expected to adopt the contract and to speak to the teacher at an appropriate time should there be any questions or concerns.

The following expectations are our legal duty to inform our students of and also an opportunity for transparency and accountability to all of our stakeholders. Negative behaviors are unacceptable and they are addressed in the following pages. Naming and defining them serves the purpose to identify where we don't want our behaviors to go. Please understand, the following behaviors listed are unacceptable at AHS.

ACADEMIC MISCONDUCT: Plagiarism

Cheating, or copying the work of another person, or turning in another person's work, project, computer programs, etc., as your own constitutes plagiarism. Plagiarism includes, but is not limited to:

- Using another writer's words or words without proper citation, rearranging or changing a few of the author's words and presenting the result as your own work, and not using quotation marks when citing a source;
- Having someone else write your paper, program, project, including asking friends, paying someone, using a paper writing service, or taking information word-for-word off of the internet.
- Copying another student's work during a test, lab, or classroom activity and turning it in as your own.

ARSON:

Intentionally setting a fire or causing an explosion. Setting a fire, using matches, lighters, or other materials, whether in play or through carelessness, is against policy. This includes lighting matches, flicking a lighter in play even when nothing else is set afire. Setting anything on fire is considered arson and must be reported to the Auburn Fire Department immediately. Families may incur all emergency costs.

ASSAULT:

Using unwarranted physical touch, or force. Demonstrating a deliberate and immediate intent to be physically violent towards another person (staff or students) including domestic violence and sexual assault. Intent is defined as taking deliberate actions towards physically harming another person resulting in the person having an immediate expectation that his/her personal safety is now in jeopardy. Assault does not include accidental contact unless it is flagrant, purposeful, repeated and/or results in injury. Domestic violence as assault includes physically harming, threatening, physically restraining, or stalking a romantic/dating partner or family member.

ATTENDANCE OFFICE:

All students arriving late to school or exiting early must sign out through our attendance office. This includes students with late arrival or early dismissal. It is not acceptable to not sign or out during school hours in the Attendance Office.

BOMB THREAT:

In order to assure safety and a smooth and efficient operation of our day, **falsely** reporting a bomb threat or other threat that endangers the welfare or safety of our school population will be cause for disciplinary action and/or referral to law enforcement. Families may incur all emergency costs such as bomb dogs or robots.

CELL PHONES:

Cell phone use (or non-use) in the classroom will be guided by teachers. **Our school's default policy is:** cellphones are to be on silent and secured away in a backpack or pocket and 100% out of sight. Teachers who allow students to use cell phones for learning activities will provide explicit information for their classroom and content area. Classroom cell phone practices established by our teachers must be adhered to and should be reviewable in the course's outline/syllabus. Teachers have the authority to refer students to an administrator for violating classroom cell phone practices.

Note: The most recent research indicates students not distracted by their phone (or another student's phone) learn at a higher rate and achieve at higher levels. This does not imply that a cell phone cannot be an effective learning device when used within the instruction as directed by your teacher.

CHROMEBOOK READINESS: *AHS's SCHOOL-WIDE EXPECTATION*

All AHS students have been, or will be assigned a Chromebook for their academic use. Teachers will use these devices on a regular basis.

Exceptions for daily use may include physical education, fine arts, or career and technical education (CTE) courses. All other academic content areas will utilize 1:1 educational technology on a regular basis. It is important to bring your device to school with a full charge daily. Students who forget their Chromebook can check out a loaner from our library-learning center beginning at *7:40am until 8:05am, and after the first 10 minutes of their first class of the day. (*8:40am - 9:05am on PLC days)

Students are to return loaners to the library-learning center during the last 5 minutes of the school day or after school, but not later than 3pm. There is a limited number of loaners; students run the risk of not having a device if a loaned device is not returned on time. Students who show a pattern (3 days, or more per semester) of not having their Chromebook daily will meet with their counselor or administrator to help problem-solve the matter.

Damaged Chromebooks need to be brought to the attention of our library-learning center staff as soon as possible.

- **Tech Support:** Contact Mr. Jaden Hassell, our school's tech contact for chromebook issues: jhassell@auburn.wednet.edu

CLOSED CAMPUS: School Board Policy 3242

Auburn High School is a closed campus school. After arriving at school, students are to stay on school property and only in supervised areas of the campus. Students MAY NOT leave campus during the day to eat lunch off-campus, even with parent/guardian permission. The AHS campus is closed for reasons of student safety and supervision accountability.

A closed campus outside includes food deliveries such as "Uber Eats." All food deliveries will be turned away. Parents & Family members may deliver food to our attendance office for student pick up.

Food delivery by a family member to Attendance Office = Acceptable

Uber Eats or restaurant delivery = Unacceptable.

Students leaving campus during the school day for pre-excused appointments must check out through the attendance office and check back in upon return. Tardiness or absences related to leaving school grounds without permission will be unexcused and appropriate disciplinary action will be assigned. **Parking lots are off limits during the school day** unless written administrative permission has been provided **and** school security has been notified. Violations will result in disciplinary consequences.

DANCES:

All school dances are considered school sponsored events. AHS students may fill out a guest request form two weeks in advance of the dance. The forms can be picked up in our school's activity office from Ms. Ramirez. All potential guests must be 20 years of age, or less. No middle school students. All potential guests must provide a copy of their current school identification or a current drivers license.

DETENTION NOT SERVED:

When students do not serve a detention due to an excused absence they are expected to attend the first detention opportunity upon returning to school. If students need to reschedule a detention, they must go to their grade level administrator or Mrs. Bryan to re-schedule. Administrators may contact a parent/guardian and deny such requests. **Students who "do not serve"** will automatically be scheduled to the next discipline level including Saturday School (3 hours / 8-11am). Saturday Schools can be held remotely should transportation be an issue.

DIGITAL CITIZENSHIP/COMPUTER ETHICS:

When using school computers, software and networks, students must maintain appropriate boundaries. Each day that you sign into a Chromebook or a school device you are agreeing to follow district usage rules. Inappropriate usage includes violating copyrights, overriding passwords, altering systems, introducing viruses, entering confidential and non-designated files, sabotaging networks, hardware, or software, and publishing non-school, unauthorized materials, etc.

DEFIANCE/DISRESPECT/RUDE:

Students who are disrespectful (interrupt, yell at, use sarcasm, scoff or engage in any conduct deemed disrespectful by a reasonable adult) will be addressed promptly by teachers and may lead to administrative referral, parent/guardian notification and school discipline. AHS has surveillance video throughout our school meaning all of our behaviors are recorded, for the safety and protection of all.

DISRUPTIVE CONDUCT:

Students who disrupt the learning environment are negatively impacting the learning process of their peers and themselves. Disruptive students will be addressed promptly by teachers (beginning with the 4 questions). This may lead to administrative referral, parent/guardian notification and school discipline should the student choose to behave out.

DRESS GUIDELINES/APPROPRIATE ATTIRE:

High School is the final step prior to entering your adult life; post-secondary education, the military, or the workforce. In all three pathways, appropriate dress will be expected. This mindset is no different at Auburn High School. We want to accomplish two things:

1. A safe school environment – because we all deserve this.
2. A reasonable standard of dress allows students individualism, comfort, and freedom of expression while not taking away from our school's learning environment.

Students at Auburn High School have earned the privilege to wear hats and other head coverings in hallways and in common areas around our campus, as long as there is no violation of our priority for safety. The administration reserves the right to make adjustments due to safety concerns, at any time and on a case-by-case basis.

Teachers will make their own classroom decision on whether hats/head coverings will be allowed to be worn in their classrooms. The quickest way to go straight back to a "NO HAT" policy for our entire school is to disregard a teacher and their classroom expectation. Please understand that this privilege of hats and head coverings on campus has been earned.

Clothing and accessories that become disruptive to the learning environment and/or safe operations of our school campus will result in an office referral. Inappropriate attire will be addressed in the offices of administrators, Dean of Students, or Campus Security. A good rule of thumb is, if you wonder if it is school appropriate, it probably isn't. So leave it at home.

Parents and Guardians will be notified of any dress guideline referrals.

General Clothing instances that may not work at school:

- Any clothing or accessory with messaging and/or visuals promoting alcohol, drugs, tobacco, gang affiliation, and/or any type of harassment as outlined in our rules.
- Tops that do not cover the midriff. General Rule of Thumb: If you can't gently pull the top down to cover your midriff, it's too short for a school environment.

- Pants/Shorts that don't cover the student's bottom.
- Flip flops and bare feet are not recommended due to safety concerns.
- Sunglasses are not to be worn in the school without a documented medical reason.

EXTERIOR DOORS DURING THE SCHOOL DAY:

For safety reasons, exterior doors will be locked at 8:10am (9:10am on PLC Mondays). Opening exterior doors between 8:10am/9:10am and 2:40pm is considered a safety violation. All visitors must enter through our main entrance on Main Street. This policy also includes late-arriving students and visitors. Although we understand this may be an inconvenience, safety is our priority. The only exception to this is our north end entrance (student parking lot) in the Gym Foyer. These doors will remain open until 8:15am / 9:15am on PLCs.

FAILURE TO DISPERSE:

In the event of a verbal or physical conflict, students are expected to leave the area immediately and inform an adult. When a staff member instructs students to move away or leave the area, students who do not comply immediately will receive a disciplinary action. Crowding around a conflict or physical fight is considered a dangerous behavior as this endangers others including staff attempting to intervene. Dispersing is defined as leaving the immediate area.

FAILURE TO IDENTIFY YOURSELF:

Students are expected to have their 2022-2023 student ID card in their possession. When a staff member asks a student to identify his/herself, the student must state their full name and show their ID card. Failure to comply is considered a safety violation. Staff reserve the right to ensure safety for our school. Students are expected to respectfully comply with this reasonable request. **Failure to do so may lead to emergency removal by the school administration.**

FAILURE TO PARTICIPATE:

Students at AHS are expected to actively participate and engage in all learning activities. Assignments not aligned with a student's beliefs, must be communicated verbally or in writing to the teacher. Choosing to not participate in your own learning will result in a conference between the teacher, student and possibly a parent or guardian.

FALSE REPORTING:

To knowingly report false allegations is a violation of school policy. False allegations include reporting false information and/or leaving out facts or information. Students found to have made a false report will be subject to appropriate discipline.

FIGHTING:

Fighting is defined as participating in an incident involving physical violence. If a fight, recording of a fight, or any events leading up to a fight, occurs on school grounds or has a connection to the school, administration has a duty to respond. Social media, texting, or gossiping about other students falls under the AHS administrators duty to investigate. Fighting includes but is not limited to:

- Engaging in mutual physical contact involving anger, hostility or premeditation.
- Teasing, harassing, and/or intimidating others resulting in physical contact involving anger or hostility.
- Retaliating physically for teasing, harassing, threatening, or intimidating behaviors.
- Verbally inciting or physically supporting a fight by one's encouragement or presence

Note: Attending a fight, or encouraging/promoting/recording a fight is a dangerous behavior. Students will be disciplined accordingly.

GAMBLING:

Gambling is prohibited.

GANG ACTIVITY:

Per the Revised Code of Washington **RCW 9A.94A.030** (12-14): A student who is enrolled in a public school or an alternative school may be suspended or expelled if the student is a member of a gang and knowingly engages in gang activity on school grounds. "Gang" is defined as a group which:

- a) consists of three or more people; and
- b) has a common name, identifiable sign, symbol, or leadership; and
- c) on an ongoing basis, conspires, promotes, and acts in concert mainly for criminal purposes.

HARASSMENT/INTIMIDATION/BULLYING (HIB): School Board Policy 3205

Harassment, intimidation or bullying includes intentional written messages or images, including those that are electronically transmitted; a verbal or physical act, including but not limited to one shown to be motivated by any characteristic in **RCW 9A36.080(3)**, (race, color, religion, ancestry, national origin, gender, sexual orientation, or mental, physical, or sensory handicap) or other distinguishing characteristics, when an act:

- Physically harms a student or damages the student's property;
- Has the effect of substantially interfering with a student's education;
- Is so severe, persistent or pervasive that it creates an intimidating/threatening educational environment;
- Has the effect of substantially disrupting the orderly operation of the school.

Our systems are continuously monitored 24/7/365. Please refrain from participating in any HIB behavior in all scenarios. There are better ways to handle conflicts. Also, no recordings or photos from class sessions may be used without the explicit consent of the instructor and all students who are in the session.

EXAMPLES OF SEXUAL HARASSMENT / MISCONDUCT:

1. Making unwelcome, offensive or inappropriate sexually suggestive remarks, comments, gestures, or jokes; or remarks of a sexual nature about a person's appearance, gender or conduct;
2. Using derogatory sexual terms for a person;
3. Standing too close, inappropriately touching, cornering or stalking a person;
4. Displaying offensive or inappropriate sexual illustrations on school property;
5. Making sexual propositions or pressuring a person for sexual favors;
6. Touching of a sexual nature;
7. Writing graffiti of a sexual nature;
8. Displaying or distributing sexually explicit drawings, pictures, or written materials;
9. Circulating or showing emails, social media, videos, or websites of a sexual nature;
10. Making sexual jokes, suggestive remarks, sexual rumors, or derogatory comments;
11. Physical interference with movements, such as blocking or following someone

INCITING CONFLICT:

Students involving themselves with the passing of information that directly results in a verbal or physical conflict will be disciplined and could face emergency removal by administration. Parents will be notified and law enforcement may also be involved.

INSUBORDINATION / NON-COMPLIANCE:

Failure to comply with a reasonable request of a staff member including all district employees, guest teachers, and guest office staff.

INTERFERING WITH SCHOOL AUTHORITY:

Interfering or attempting to interfere with the daily duties of district personnel by using direct, deliberate, or focused threats, force, or violence, such that the staff person believes his/her safety or well-being of his/her property is in danger is against policy and violators will be emergency removed from campus by administration.

LASER DEVICES:

Laser devices are prohibited and not allowed on campus, nor on a school bus. Violators will receive school discipline.

MEDICATION

State law requires written instruction from a parent/guardian and a physician/dentist for any medications to be given at school, whether prescribed or an over the counter medication. Medication must be processed through our school nurse and distributed through our health station location in our counseling office area. Medications may not be distributed between students for any reason. Students found doing so will receive school consequences and parent/guardian notification.

NON-SUPERVISED AREA VIOLATION:

Students who violate this policy are subject to disciplinary steps, parent/guardian contact, and possible safety searches by school administration. Being in unsupervised areas is viewed as a safety violation and administrators reserve the right to ensure a safe campus for all staff and students.

Unsupervised areas at AHS are:

1. Parking Lots - During the school day
2. Areas north of Café Auburn - during lunch including the 500/700/800 halls
3. All P.E. /Athletic Facilities - If not under direct supervision of a staff member
4. Hallways / Learning Zones

OFF-CAMPUS MISCONDUCT: School Board Policy 3242

Students shall remain on school grounds from time of arrival until the close of school unless officially excused. Reasonable discipline may be imposed for an off-campus act of misconduct if the event impacts the educational process or learning environment. The following criteria should be considered to decide whether an act of misconduct is sufficiently connected to the educational process:

1. Location of the misconduct (proximity to school grounds or to a school activity);
2. Hour and date of the misconduct (during school hours, but off-campus; immediately before or after school hours; on district-sponsored transportation, directly before entering or after leaving district-sponsored transportation, or during school-sponsored activities);
3. Effect on other participants or victims to the misconduct (did the misconduct involve or affect other students or school district personnel);
4. Severity of the misconduct and its likely connection to student or school district personnel safety (e.g., fighting or other violent or destructive acts, the selling of a controlled substance, or possession of a weapon); and
5. Extent to which the off-campus activity affects the environment or safety of the school (e.g., students are afraid to come to school or afraid at school because of it; it is disruptive to the school atmosphere in that special precautions or actions need to be taken to protect students and staff; the arrangements for the activity were made on campus but conducted off campus,

such as drug sales, a fight or assault, etc.; or there are likely repercussions such as students from other schools or non-students coming onto the campus to effect retribution).

The District will respond to off-campus student speech that causes or threatens to cause a substantial disruption on campus or interference with the right of students to be secure and obtain their education. Substantial disruption includes, but is not limited to, significant interference with instruction, school operations or school activities, violent physical or verbal altercations between students, or a hostile environment that significantly interferes with a student's education.

PARKING LOT VIOLATIONS:

Students must purchase a student permit to park on campus during the school day. Students who abuse their parking privileges will receive school level discipline, tickets and/or parent contacts. Students parking on campus during school hours without a permit will be ticketed.

School Board Policy 3243 states, The board regards the use of motor vehicles and bicycles for travel to and from school as an assumption of responsibility by parents and students.

Parking lots are off limits during the school day

- You are not permitted to sit in parked cars during the school day, including lunchtime.
- Improper operation of a motor vehicle on or around school property will result in suspension of parking privileges and/or other disciplinary measures.

Student Vehicle Infractions/Fines: (at the expense of the owner or driver)

- No Permit/Not In View (current school year).....\$20
- Parked In Staff Lot.....\$35
- Lending/Using Another Student's Permit.....\$20
- Fire Lane/Zone—City Citation (may be towed).....\$75
- Disabled Stall—City Citation (may be towed).....\$300/\$450

RECKLESS / DANGEROUS DRIVING:

Students who endanger others and themselves through reckless and dangerous driving will receive school level discipline including contacting a parent/guardian and loss of parking privileges up to the end of the school year. Students may also be subject to legal citation by APD.

PUBLIC DISPLAY OF AFFECTION (PDA)

Students are to exercise discretion and respect the rights of others at all times. Overt acts of affection are not appropriate in a school environment and can impact the learning environment for others.

SEARCH AND SEIZURE: School Board Policy 3230

Personal privacy is a fundamental aspect of individual liberty. All students possess the constitutional right to be secure in their persons, papers, and effects against unreasonable searches and seizures. Staff shall take particular care to respect students' privacy.

School officials have authority to maintain order and discipline in the schools and to protect students from exposure to illegal drugs, weapons, and contraband. The superintendent, the principal, and other staff designated by the superintendent shall have the authority to conduct reasonable searches on school property as provided by board policy.

A search is required when there are reasonable grounds to suspect a student has a firearm on school grounds, transportation or at school events.

Prior to conducting a search, school officials shall ask that the student consent to be searched by removing all items from pockets or other personal effects. If the student refuses to consent to the search, school officials may proceed to search the student, the student's personal belongings, and the student's locker as follows:

1. Any search of a student conducted by a school district employee must be reasonably related to the discovery of contraband or other evidence of student's violation of the law or school rules. For the purpose of this policy "contraband" means items, materials, or substances the possession of which is prohibited by law or district policy, including but not limited to, controlled substances, alcoholic beverages, tobacco products, or any object that can reasonably be considered a firearm or a dangerous weapon.
2. Staff shall conduct searches in a manner which is not excessively intrusive in light of the age and gender of the student and the nature of the suspected infraction.

SEXUAL MISCONDUCT: School Board Policy 3205

See HARASSMENT / INTIMIDATION / BULLYING section

SKATEBOARDS (Includes Scooters)

Skateboards are not to be ridden on school property or taken on school buses. Skateboards used as transportation to and from school are to be secured in the student's school locker during the school day. Violations will result in confiscation & return on first occurrence and confiscation, parent/guardian return on all further occurrences.

SUBSTANCE USE/POSSESSION/DISTRIBUTION/DRUG PARAPHERNALIA:

Any student will be disciplined who:

1. Illegally uses, possesses, sells, or is under the influence of drugs, alcohol, controlled or mood-altering substances;
2. Illegally uses, possesses, sells, or is under the influence of medication which is not prescribed for her or his use by a licensed doctor;
3. Illegally uses, possesses, sells, or gives to another, drug paraphernalia, delivery devices such as vapes at school, or at a school-sponsored activity or event.
4. All prescribed medication must be administered from our school's health tech office in our counseling center. Failure to follow this policy = See section (2) above.

Search and Seizure: School authorities may seize any contraband substance or object, the possession of which is illegal, or any material or object which violates a school rule or poses a hazard to the safety and good order of the school. Students are not to bring these items to school or to any school-sponsored event.

Authority to Conduct a Search (RCW 28A.600.210) The law allows school authorities to search students, their lockers, their motor vehicles, and personal property when they have reasonable suspicion that a particular student is in possession of something prohibited by school rules or law.

Any student who refuses to submit to a reasonable search by school authorities will be subject to disciplinary action and/or suspension or expulsion. School authorities may detain the student pending the notification and arrival of the student's parent(s) and/or guardian(s) and/or law officials as appropriate.

TARDY/UNEXCUSED:

*Students who are **late** to school due to an excused reason must have their tardy excused by a signed note or a phone call from their parent/guardian on the same day with the attendance office. **Once at school**, it is important for students to be in class on time to receive their full educational opportunity, **and** to not infringe upon the opportunity of others by making a choice to show up late. **At AHS everyone has a right to succeed.***

Students who take their time and are regularly late to class will be subject to school discipline. Should the behavior continue, teachers will refer students to their grade level administrator or dean of students through a 3-step and ongoing process. (revised 12.5.22)

TECHNOLOGY & CELL PHONE MISUSE: School Board Policy 3245

While on school property or while attending school-sponsored or school-related activities, students shall not use personal telecommunication devices including cellular phones in a manner that poses a threat to academic integrity, disrupts the learning environment, or violates the privacy rights of others. All Auburn School District staff members have the right to request that students put their phone away and/or store it out of sight.

Students who violate this policy will be subject to disciplinary action including suspension or expulsion and losing the privilege of bringing their device onto school property. In addition, administrators may confiscate or, with reasonable suspicion, search the device which shall only be returned to the student's parent/guardian. Content or images that violate criminal laws will be forwarded to law enforcement.

Students are responsible for devices they bring to school and are strongly encouraged to secure all personal property while on campus. The district shall not be responsible for loss, theft or destruction of devices brought onto school property. If your phone is lost or stolen, report it to school security and fill out an incident report. When possible, AHS security staff will attempt to recover the stolen item. In the event of a theft, students are encouraged to contact their wireless provider to either trace the location of the phone or disable use/in-app purchases, etc.

THEFT/IN POSSESSION OF STOLEN ITEM(s):

Stealing is prohibited. Students who say they were "just joking" or claim to have "found" the item when in possession of property that is not theirs will be investigated and afforded due process and subsequent finding from school officials.

THREATENING ACTIONS:

Threats/Intimidation is defined as: Communicating threats of violence or harm to an individual or group of individuals, directly or indirectly, whether by physical, verbal, written, telephone, or other electronic means, which cause the other person to believe his or her life, safety, or property is in danger, or which cause a listener to believe that another person's life, safety, or property is in danger. It is not necessary that the threat be communicated to the intended victim.

Threats toward Staff: Making threats of violence or harm toward any person acting in their official capacity as an employee and/or agent of the Auburn School District is against Auburn School District

policy. Staff and students, alike, have the right to work and learn in a safe and non-threatening atmosphere. Auburn High School has no tolerance for students directly threatening staff persons. If there is an implied or direct risk of violence towards the staff person, students will face disciplinary action and referral to local law enforcement.

TOBACCO VIOLATION:

Students, as well as adults, are not allowed to use or possess tobacco/tobacco delivery products (i.e., cigarettes, cigars, or chewing tobacco/vape devices) on the Auburn High School campus. Progressive disciplinary consequences will be administered to anyone violating this policy.

TRUANCY/SKIPPING CLASS:

Skipping school or classes falls under unexcused absences and truancy. Students who miss class are subject to school discipline and will not be allowed to make up work for full credit. Additionally, students involved in extracurricular programs will not be allowed to participate if they skip school or classes and could lead to suspension or removal from student activities. Students who develop a pattern of skipping classes will be subject to Washington State Truancy Laws RCW 28A.250.020.

Students absent from school without permission, or absent from class without the teacher's explicit permission are considered truant. Any absence from school that is not excused by their parent/guardian within 2 school days of the student's return to school will be considered a truancy.

VANDALISM/DESTRUCTION OF SCHOOL OR PERSONAL PROPERTY:

Auburn High School encourages students, teachers and every citizen to cooperate in reporting any vandalism to property belonging to the Auburn School District and the name(s) of the persons believed to be responsible. Any act of vandalism (graffiti, breaking equipment, removing or switching out components, etc.) shall result in disciplinary action, loss of school privileges, and restitution. Students and/or their parent/guardian will be billed for the repair or replacement of damaged items or facilities as well as the labor costs for repair or replacement.

VAPING:

Vaping is prohibited on the Auburn High School campus and all ASD properties. Students who are caught vaping (or have possession of a vape device) will receive detention time and health education on the dangers of vaping. Having a vape device at school is also unacceptable and all devices will be confiscated, tested for THC, and either returned to a legal guardian or to our school resource officer.

WEAPON VIOLATION: RCW 9.41.280

A weapon includes, but is not limited to:

- 1) a firearm
- 2) an airgun or any item which appears to be a realistic firearm or air look-alike.
- 3) a device commonly known as throwing stars, nunchuck sticks; sling shot; metal knuckles; any knife having a blade which opens, or falls, or is ejected into position by the force of gravity, or by an outward, downward, or centrifugal thrust or movement; or any dagger openly or furtively carried, or any portable device manufactured to function as a weapon and/or which is commonly known as a stun gun, including a projectile stun gun, that emits an electrical shock, charge, or impulse
- 4) any knife which is a cutting or stabbing instrument with a sharp blade set in a handle. This includes pocket knives.

Carrying firearms onto, or possessing firearms on, school property, school-provided transportation, areas of facilities being used exclusively as school district property, or at school-sponsored events or activities is illegal and will result in a one year mandatory expulsion.

Firearm is defined as a weapon from which a projectile or projectiles may be fired by an explosive such as gunpowder. It also includes an explosive, incendiary, or poison gas bomb, grenade, rocket, missile, or mine.

Violators will be expelled from the Auburn School District for no less than one calendar year. See, RCW 28A.600.420. The Superintendent or his or her designee may modify the expulsion on a case-by-case basis. District Identified Dangerous Weapon.

District-defined dangerous weapons include: BB gun of any type, pellet gun of any type, soft air gun, slingshot, switchblade knife, fixed blade knife, large folding knife with a blade over 2-1/2 inches long; any knife with a blade that locks open; any knife with more than one blade; razor blade; box cutter; blowgun, Taser gun, and bullets. The definition of a dangerous weapon may also include any object, such as pepper/gas spray, that can reasonably be used to inflict serious bodily injury when a student uses such an object with the intent to harm or intimidate someone, or when there is no other reasonable purpose for possessing the object except to use it as a weapon. A laser pen may be considered to be a dangerous weapon if the light is deliberately aimed at another person's eyes, whether or not there is intent to cause harm. The normal discipline for a first-time possession of a dangerous weapon is a long-term suspension. The administrator can elect to give a lesser corrective action based on the particular facts and circumstances.

BEHAVIOR MANAGEMENT PLAN

At Auburn High School our staff will teach our students behavior expectations during TROY Time. Our goal is to offer a welcoming, positive and safe atmosphere for all staff and students. Our students will play a big role in this. Auburn High School's Positive Behavior Intervention Support (PBIS) plan, taught in classrooms and during TROY Time, will enable our entire school community to reach the highest levels of safety, respect, and success on a daily basis.

Expectations will be introduced in September and February and revisited as needed throughout the school year. For new students, our counselors will schedule meetings to review essential information during TROY time. Additionally, new students will have the opportunity to check in with counselors during TROY Time as they adjust to the new campus and school culture.

Discipline/Interventions: It is the intent of the school to encourage students to correct inappropriate/unacceptable behavior, attendance, or attitude problems in a timely manner. Students who violate a rule the first time face disciplinary action commensurate to the violation for a first occurrence. There may also be natural consequences that come with mistakes or impulsive decisions. The administration team at AHS will endeavor to be fair and to ensure student due process in all investigation, fact finding scenarios.

Repeated violations or extreme situations may result in more weighted disciplinary action and possibly suspension. At each intervention step, the intent is to assist the student in identifying the problem, to understand other choices and options, and to encourage the student to accept responsibility for his/her actions. In our effort to partner with parents and guardians, AHS staff will notify parents/guardians by phone or email when disciplinary actions have been assigned to their students.

STUDENT DISCIPLINE FRAMEWORK

RESTORATIVE

Understanding one's impact on others and learning how to consider other options is all about learning. AHS will endeavor to address offenses using restorative practices to better serve all students.

- Admin/Student Conference
- Counselor/Student Conference
- Advocate/Student Conference
- Student/Student Mediation
- Teacher/Student Mediation
- Parent/Guardian may be included

PUNITIVE w/ Learning

Sometimes a penalty will need to be assigned in the form of time taken away. Students will be asked to reflect and explore other options.

- Lunch Assignment (Detention)
- After School Assignment (Detention)
- Campus Beautification
- Saturday School (8-11am)
- Parent/Guardian notification

EXCLUSIONARY w/ Learning

- In-School Suspension (ISS)
- Out-of-School Suspension (OSS)
 - Short Term (1-10 days)
 - Long Term (11, or more)
- Emergency Expulsion (up to 10 days)
- Expulsion (up to 90 days)
- Possible Police involvement

TIER 1 NEED TO KNOWS

At Auburn High School students also learn school-wide expectations (in the school and virtual setting) through our positive behavior program that is taught to all students at the beginning of Fall Semester and reviewed periodically and at the start of Spring Semester, and reviewed as needed.

At Auburn High School teachers and students collaborate to create, establish, and promote positive behaviors through the development of a classroom social contract.

Staff will provide reminders for their students through the application of our **Four Questions**:

CLASSROOM example	CAMPUS example
What are you doing?	Where are you going?
What are you supposed to be doing?	Where are you supposed to be going? (Pass will be checked)
Are you doing it?	Are you going there?
What are you going to do about it?	Are you making the right decision?
Those choosing to not redirect themselves will be making the choice to be referred to their administrator.	

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
ACADEMIC MISCONDUCT Cheating, Plagiarism, Copying. <i>Students must turn in their own work and not falsify the work of others as their own, or share their work with others for the purpose of earning credit.</i>	✓	✓	NO
ARSON Willfully and deliberately setting anything on fire on school campus or school related events. <i>This may also include explosive devices such as fireworks.</i>	✓	✓	✓
ASSAULT Unwanted striking or contacting another person, or people.	✓	✓	✓

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
DETENTION NOT SERVED	✓	✓	✓
Detentions not served will result in more detention & parent notification. <i>Four hr. Saturday School is a possible consequence for refusing to serve detentions.</i>			
DISRESPECT / DISREGARD / RUDENESS	✓	✓	✓
Interrupting, yelling, using sarcasm, scoffing or engaging in conduct deemed disrespectful by a reasonable person. <i>(Upset, non-threatening)</i>			
DRESS/ATTIRE GUIDELINE DISTRACTION	✓	✓	✓
Articles of clothing or accessories that are or have the potential to be disruptive to the learning environment and/or safe operations of our school campus such as swastikas, nazi symbols, confederate flags, or language meant to incite. Admin reserves the right to adjust dress guidelines in response to school safety.			
EXTERIOR DOOR - SCHOOL SAFETY	✓	✓	✓
Willfully opening exterior doors during school is considered a breach of safety for the people on our campus. During the school day all non-staff must enter the school through the main entrance only.			
FAILURE TO COMPLY	✓	✓	✓
Not following a reasonable rule, regulation, policy, practice, protocol posted or spoken.			
FAILURE TO DISPERSE	✓	✓	✓
Not leaving the scene of a conflict is considered a dangerous behavior similar to aiding and abetting an illegal activity. <i>Students must disperse when directed by school staff.</i>			

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
FALSE REPORTING	√	√	√
Reporting a false allegation is a violation of school policy and student's rights. <i>False reporting can be both verbal or written.</i>			
FIGHTING	√	√	√
Engaging in physical, combative, aggressive behavior towards another person. <i>Initiating aggressive contact with another is considered fighting (and assault)</i>			
FORGERY	√	√	NO
The faking of a signature or turning in a false note. Falsified phone numbers, names and contact info fall into this category			
GAMBLING	√	√	NO
Any wager resulting in payoff of money or items is strictly prohibited at school and at school sponsored events.			
GANG ACTIVITY	√	√	√
Clothing, gestures, or other known indicators that imply gang affiliation coupled with negative behaviors that detract from a safe and orderly school environment.			
HARASSMENT, INTIMIDATION, BULLYING	√	√	√
RCW 9A36.080(3) describes acts intended to harm a student, damage property, and interferes with their education. Negative behavior that is persistent or pervasive that is intimidating or threatening to the educational environment and has the effect or potential effect of substantially disrupting the orderly operations of the school.			
INCITING	√	√	√
Instigating or promoting conflict through second party communication, social media, face to face, written notes, or other communication methods.			

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
INSUBORDINATION	√	√	√
Not following a reasonable request from any adult at school. Sometimes requests are made from a staff member that a student may not agree with. Students are expected to comply with staff and bring their grievance(s) up later with an administrator. Students will be warned and provide more than one chance to make a good decision.			
LEAVING CLASS WITHOUT PERMISSION	√	√	NO
Students leaving class need to have a signed, dated, time stamped hall pass. High School students are responsible for following this safety practice during the school day.			
NON-SUPERVISED AREA VIOLATION	√	√	√
Physically being in an area of campus designated as non-supervised without an AHS staff member during the school day. Examples are: Parking lots, gymnasium, performing arts center, and the north end of the school during the school day.			
OFF-CAMPUS VIOLATION	√	√	√
We are a closed campus from the time students arrive until the end of the school day. Students who leave campus will be marked as truant and parents/guardians will be notified.	<i>Students who leave campus during the school day are subject to a safety check when they return. Failure to comply may result in an emergency expulsion for campus safety reasons.</i>		
PARKING VIOLATION	√	√	NO
City's RCW apply			
RECKLESS DRIVING ON AHS PROPERTY	√	√	√
Speeding, erratic driving, passengers in open beds of trucks, endangering others.			
PUBLIC DISPLAY OF AFFECTION	√	√	NO
Inappropriate intimate behavior that goes beyond friendly affection not conducive to an educational community.			

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
SEXUAL MISCONDUCT	√	√	√
Sexual and/or lewd behaviors sometimes accompanied with some aspect of personal power over another.			
SUBSTANCE POSSESSION/USE/DISTRIBUTION	√	√	√
Possession and/or use of any drugs and/or alcohol products or items used for distribution/sales while on school grounds or school related events and activities.			
TARDINESS	√	√	NO
Arrives to class after the tardy bell & no written /signed excuse.			
TECHNOLOGY / CELL PHONE MISUSE	√	√	NO
Students shall not use personal telecommunication devices including cellular phones in a manner that poses a threat to academic integrity, disrupts the learning environment, or violates the privacy rights of others.			
THEFT / POSSESSION OF STOLEN ITEMS	√	√	√
Stealing and/or found with stolen items.			
THREATS	√	√	√
Actions that potentially threaten the safety and welfare of another person.			
TOBACCO & VAPE DEVICES	√	√	√
Possession and/or use of tobacco products while on school grounds or school related events. Vape device liquids and/or residue will be tested for all illegal properties by the school SRO.			
TRUANCY	√	√	NO
Unauthorized absence from school or a single class. Note: Students may receive exclusionary discipline when skipping classes directly and/or indirectly has the <u>potential</u> to cause harm to others educationally or from a safety standpoint.			

OFFENSE TYPE	RESTORATIVE	PUNITIVE	EXCLUSION
VANDALISM / DESTRUCTION OF PROPERTY	✓	✓	✓
Defacing or damaging school or another person's property on school grounds or school related events.			
USING or in POSSESSION of VAPE Device	✓	✓	✓
Possession and/or use of tobacco products while on school grounds or school related events. Vape device liquids and/or residue will be tested for all illegal properties by the school SRO.			
WEAPONS	✓	✓	✓
In possession or having been seen with a weapon on school grounds or a school related event.			
<ul style="list-style-type: none">• All Exclusionary Actions will include academic support and reengagement process.• Any 3-day or more exclusionary action will require a re-entry meeting to support a successful transition back into the AHS school community.			

Google Form for student attestation

<https://forms.gle/v3FD3WKz5KkoAPiU6>