

AJ Student Council Representative and Officer Selection 2020



Any AJ student in grades 3rd, 4th, and 5th may run for the Classroom Representative position. The process to elect students to the Associated Student Body Student Council will give all students an equal opportunity to prepare and participate in school government. Elections first take place for Student Council Classroom Representatives in the classrooms. Students who are elected as a classroom representative will have a choice for running for the School Student Council Leadership positions. Students must first be elected as a classroom representative to run for leadership positions.

Important dates for running for office:

Selection of Class/School Representatives (Select class reps on Friday, October 16th)

- Two Representatives per classroom will be elected by each class by ballot vote.
- Representatives are elected in grades 3-5 (All other grades will have Rep. assigned from 3-5).
- Notify your teacher by **Wednesday, October 14th**, if you are interested in being a class representative to get on the class ballot.

Candidates running for class representatives shall complete the following:

1. Prepare a 1 (one) minute or less speech for the class. This is to be written in advance and approved by the classroom teacher. (Teachers will share duties handout from student council advisor.)
2. Give speech to the class on **Friday, October 16th**.
3. Voting is to be done by computer only in the classrooms. At the conclusion of the voting, results will be provided; results are immediate.

The names of the two top candidates, newly elected representatives are e-mailed from the teachers to the Principal. Names are due after the class election on **Friday, October 16th**.

Selection of Student Council Officers

Newly elected Representatives from the classrooms may run for the following officer positions. You must first have been elected as a classroom representative to run for officer positions.

- President – must be in grade 5
- Vice-President – must in grade 4
- Secretary/Treasurer – must be in grade 3

Campaigning for Office timeline and activities:

October 20 @ 12:40-1:10 Meeting with the Principal at google meet invite. Candidates will write a paragraph about themselves and turn it into the Principal for voter's pamphlet on google slide. Slogans and pictures can be added. This will be shared with all 3rd-5th grade voters.

October 26 @12:40 Campaign google slide is due to Principal

November 3 @2:10 Election Day (Google Ballot)

School Election

Voting is to take place through a Google Ballot to be taken at 2:10 for classroom meet.

Announcement of Results

Tuesday, November 3, after the voting, all candidates will meet with Mr. Daniel by Google Meet.

- Officers will be notified and results will be shared

AJ Student Council Representative and Officer



Job Descriptions 2020

Elections first take place for Student Council Classroom Representatives in the classrooms. Students who are elected as a classroom representative will have a choice for running for the School Student Council Leadership positions. Students must first be elected as a classroom representative to run for leadership positions.

Classroom Representatives (Must be in 3rd- 5th Grade, and elected by the classroom students. Two representatives elected per classroom)

It is the class representative's job to represent the views of your classmates. Representatives hold class meetings to listen and discuss classmates' views. They share information with their classmates from Student Council meetings. They talk to classmates to get their views about issues and ideas take votes in class meetings. They attend every Student Council meeting. At Student Council meetings, they follow parliamentary procedures, listen carefully and think about all ideas. They participate in discussions, present ideas, share thoughts and comments, and vote for motions presented. In Council committees they finish all projects on time. As a representative, they are leaders of the school and set a good example for others to follow. They must be in good standing in the class and school.

President (Must be a fifth grade student and has been elected a class representative)

The Student Council president is the leader of the Student Council. They run all meetings using the rules of parliamentary procedure. They prepare the student council agenda and work closely with the members of the executive committee, the vice president and secretary/treasurer. They communicate with the principal and the school about important issues and events.

Vice President (Must be a fourth grade student and has been elected as a class representative)

The vice president must know the president's job well, being prepared to assume the duties of the president at any time. They help coordinate the work of committees. The vice president plays a leadership role work closely with the president. They help explain the opinions of the president and support the work of the Student Council.

Secretary/Treasurer (Must be a 3rd grade student and has been elected as a class representative)

The secretary works closely with the Student Council Advisor/Principal and the president. They prepare for meetings, take attendance, and take minutes of the meetings. As a treasurer, they help prepare and track the budget, making reports to the Student Council.