

**APPLICATION FORM, RESUME,  
LETTER OF APPLICATION, AND  
DISCLOSURE FORM, (Candidate  
Information Form optional) SENT TO:**

**Human Resources  
Auburn School District No. 408  
915 Fourth Street Northeast  
Auburn, Washington 98002  
(253) 931-4916**

District employees may contact Human Resources to request that their most recent evaluation and/or letters of recommendation be given consideration.

Position information, applications, and forms are available by calling the Human Resources office or online at:

<http://www.auburn.wednet.edu>

Employment is on a conditional basis pending completion of a state and national background check which will be at the expense of the applicant.

As provided by statute, applicant will be asked to disclose whether he/she has been: (a) convicted of any crime against persons; (b) found in any dependency actions under RCW 13.34.030 [2][b] to have sexually assaulted or exploited any minor or to have physically abused any minor; (c) found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor;

or (d) found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor.

**AN EQUAL OPPORTUNITY  
EMPLOYER**

Auburn School District complies with all federal rules and regulations and does not illegally discriminate on the basis of age; gender; race; color; creed; religion; national origin (including language); sex; sexual orientation including gender expression or identity; honorably discharged veteran or military status; the presence of any sensory, mental, or physical disability; the use of a trained dog guide or service animal; and provides equal access to the Boy Scouts and other designated youth groups.

Inquiries regarding compliance procedures may be directed to:

Tim Cummings, (253) 931-4932, Title IX Officer and Section 504 and ADA Coordinator.

All newly hired employees must complete an Employment Eligibility form and present identification for review and verification in accordance with the Immigration Reform and Control Act requirement.



**SUBSTITUTE  
BUS DRIVER**



**Human Resources  
Auburn School District No. 408  
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**SUBSTITUTE  
Bus Driver**

Duties and responsibilities: Drive a school bus/vehicle on scheduled routes and/or on all types of trips in support of district approved activities, both inside and outside the school district boundaries; capable of using all equipment required for transporting disabled or physically challenged students; service, inspect, and clean school buses and related equipment as required by state and district policy; maintain control of students/passengers so that they can be safely transported; report unsafe acts or conditions which require the attention of someone other than the driver; complete forms, records, and reports as required by state or local school district policies; operate a school bus/vehicle in accordance with the laws of the State of Washington and policies promulgated by the Superintendent of Public Instruction, and complete school bus driver training programs and courses established by the State Superintendent of Public Instruction or the school district; perform all other related duties as required.

Requirements: To operate school buses/vehicles under all types of weather conditions including but not limited to fog, rain, hail, sleet, snow, and ice. To transport students and other authorized persons on regular “to and from school” routes and on trips as authorized by school district officials. Including athletic/activities, field trips, and other special events.

The position of bus driver requires standing, walking, climbing, balancing, stooping, kneeling, crouching, crawling, and reaching with hands and arms. This position also requires sitting, talking, listening, using sense of touch and smell, to effectively operate bus and monitor safety of vehicle and students. This position also requires that weight be lifted or force be exerted up to twenty-five pounds. In an emergency situation weight may need to be lifted or force exerted beyond twenty-five pounds. Vision capability will be as established by the DOT physical exam and must be adequate to reasonably determine distance and closing rate of other moving vehicles from a stationary or moving school bus. Color vision must be adequate to distinguish the colors of red, green, and amber of a traffic light.

Must be 21 years of age; at least three years experience as a driver of a passenger car; possess a valid Washington State Driver’s license with the appropriate endorsement (CDL, Class B, Passenger Endorsement) with ability to drive a vehicle with successful completion of air brake portion of CDL examination; possess a valid First Aid and CPR card; possess a current CDL physical that is approved by the medical examiner; must have an “excellent” driving record which must be infraction free

Upon successful completion of school bus driver training programs and courses established by the State Superintendent of Public Instruction or the school district; recommended applicants will be offered substitute bus driving positions.

Responsible to: Director of Transportation

Schedule: As needed. Hours may vary as required.

Salary: \$16.67 per hour

Starting date: Upon selection