How to access Databases from AMHS

1. Go to AMHS homepage
2. Under FOR Students, select LIBRARY
3. On the left side of the page, under RESEARCH, select DATABASES
4. If you are working from home, you will have to login with a username and password.
   a. USERNAME: amhslions
   b. PASSWORD: amhslions
How to Access Databases from KCLS/Student

1. Go to AMHS page
2. Under FOR STUDENTS, select LIBRARY.
3. On the left side of the page, under WEBSITE, double click on KCLS icon. This is a different web address than the normal KCLS as this is the partnership with ASD and KCLS.
   i. When LOGGING in: Your student account number is the Auburn School District’s three-digit number 408 followed by a 0 and your student ID number (with no dashes or spaces).
   ii. FOR EXAMPLE, 4080_ _ _ _ _ _
   iii. Your PIN number is the last four digits of your student ID number.
4. Under STUDENT ACCOUNTS, select MIDDLE & HIGH SCHOOL STUDENTS.
5. Click on the link DATABASES (Listed in ABC order)
1. Check **Peer Reviewed** (A publication in which articles go through an official editorial process that involves review and approval by the author's peers (people who are experts in the same subject area).
2. Check **Full Text**. If not, you might only get the abstract only (summary of the article).
3. What are you researching? Anything you type will be highlighted in the article it finds.
4. Narrow your search further so that you are not reading through 1000’s of articles.
   - Change the publication date to the most current
   - Change the source type, etc.
5. When creating a bibliography, this database can automatically create a citation for you. Just make sure to change it to the correct citation style and the most current. For example, you might use MLA 8th or APA 6th.
How to read a citation

Global Hydrological Cycle Response to Rapid and Slow Global Warming


a. **Title:** Global Hydrological Cycle Response to Rapid and Slow Global Warming
b. **Authors:** Larissa Back, Karen Russ, Zhengyu Liu, Kuniaki Inoue, Jiaxu Zhang
c. **Journal Name:** Journal of Climate
d. **Volume:** 26
e. **Issue:** 22
f. **Date:** November, 15, 2013
g. **Pages:** 8,781-8,786
NoodleTools is a citation management tool that is a complete research-management system to create bibliographies, organize your research notes, and manage your research paper. NoodleTools will help you:

1. Create bibliographies in MLA, APA, and Chicago styles then export them to your paper
2. Format your bibliography
3. Plan, gather and organize your research using electronic note cards
4. Analyze, synthesize and incorporate your sources into your paper
5. Get immediate feedback from your instructor on your citations, sources, and papers
6. Work on group projects with your classmates using Google Docs
To Access NoodleTools

1. Go to Symbaloo Page and find the NoodleTools or Clever button
   OR...
2. From the AMHS homepage select FOR Students tab.
3. Select LIBRARY
4. On the left side page under RESEARCH, select RESEARCH TOOLS.
5. Select NoodleTools
6. Select Sign In with Clever
7. Select Log In with Google
8. Select Create new Account
9. *Create a new account
   * Select I am a student or library patron
   * Then Submit
10. *Select Auburn Mountainview High School
    *Select year of graduation
To create a project on NoodleTools:

1. Make sure to select the Project tab.
2. To start, click on the New project button.
3. Enter Project Title.
4. Choose Citation Style.
5. Choose Citation Level.
6. Submit.
To Create Project INBOX (teachers)

1. Select Project Tab
2. Select Inboxes
3. Pick +New Project Inbox

The purpose of a project inbox allows your students to share projects with you, so that you can provide feedback and monitor progress.
1. Edit both the Research Question & Thesis
2. Paper-Start paper allows your research paper to be attached.
3. Under paper, if it states No Google ID......
4. Go to My account in the upper righthand corner
5. Select My Profile
6. Go to Google Account Email & add your school email.
7. Also, make sure you check both boxes to allow for additional support
8. Save Profile
1. Under the Sharing and collaboration box, students can share with others. Determine whether you want the person you are sharing with to be a Full collaborator or a Peer-reviewer.
To-Do List

Step 1

Step 2

Step 3

- Create 5 Citations: Due date 12/11/18, Completed (PST) 12/03/18 11:29AM
- Write a Thesis: Due date 12/10/18, Not completed
- Create Research Question: Due date 12/07/18, Not completed
Create new Citation

1. Where is it?
2. What is it?
3. Where is it?
4. What is it?
5. Helpful hints to determine if you have correct source.
Creating Citation

Copy & Paste Citation

Pop-up Hints as you type

Annotation details.

URL: The 8th edition of the MLA Handbook recommends you include a URL, but if your instructor asks you to leave it out, follow his or her directions.

What URL should I use?

= Incorrect but will give suggestion if you hover over it.
Export to Google Doc

<table>
<thead>
<tr>
<th>Media type</th>
<th>Citation</th>
<th>Tag</th>
<th>Note</th>
</tr>
</thead>
</table>
Works Cited


Adding a book citation using Worldcat
Adding a book citation using Worldcat

1. Choose the type of resource:
   - Conference Proceedings
   - Journal
   - Map or Chart
   - Map or Chart, Published or in an Archive
   - Musical Score or Libretto
   - Photo or Illustration
   - Radio Program
   - Sound Recording (CD, Record, etc.)
   - Television Program
   - Work of Visual Art
   - Book
   - Conference Proceedings
   - Pamphlet or Brochure
   - Reference Source
   - Religious Work
   - Report (Technical/Research)
   - Reprinted Article
   - Advertisement or Commercial
   - Cartoon or Comic Strip
   - Electronic/Online
   - Periodicals
   - Nonperiodicals
   - Audio, Video, Images
   - Unpublished
   - Legal and Government Sources

2. Select the option to view/heard live:
   - File, app, e-book
   - Other


4. Or search for book by Title or Author
Adding a book citation using Worldcat

A Title or Author search will provide a list. The student will need to choose the correct publication.

A ISBN search will provide a direct match.

Double click on the Title to Import.
Adding a E-book citation using Worldcat

1. ***Import process is the same as previous slide.***

2. 2.

3. Type in Digital file type (PDF, EPUB, MP3)

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PDF

PDF

Created: 12/11/10 10:07 AM
Exporting Citation to NoodleTools

1. Make sure you have NoodleTools open
2. Find an article
3. Click on Citation Tools

CHAPTER 7
JOB PLACEMENT

CHOOSEING A CAREER

There are many reasons individuals may select one career over another. Career counselors often urge people to consider what they are passionate about when making decisions about occupational choices. Career seekers might consider what skills they use in activities they engage in during their free time and then explore occupations that use these skills.

Another way to explore potential careers is to take a training, whereas others may take many years of education and be very costly. For example, physicians may spend as many as 15 years and many tens of thousands of dollars to become qualified in a medical specialty.

Most colleges, schools, and training institutes will readily respond to requests for information about their programs. Professional and trade associations are also a good source of information, and many have lists of schools that offer career preparation in their fields. Information on white others require significant teamwork, customer service, or other human interaction. Also, some jobs require working 9:00 a.m. to 5:00 p.m. Monday through Friday, while others offer flexible schedules, and still others demand working nights (the so-called graveyard shift).

Knowing this information can help individuals choose careers that best meet their needs and personalities. The Occupational Outlook Handbook (December 17, 2015, http://www.bls.gov/ooh/), which is published by the U.S. Bureau of Labor Statistics (BLS), provides detailed information on hundreds of jobs. Also, U.S. News and World Report (http://money.usnews.com/current/beat-jobs) takes the time to look at the jobs people actually are working and analyzes other publications and websites to publish an annual list of the best jobs in the United States, ranking them according to working conditions as well as compensation, job security, and other factors.

Sources of Career Information

The first step in securing a job—whether it is a part-time job for a 14-year-old or a midcareer change of fields for a successful business executive—is to research the job market. What jobs are available? What are the educational or experiential requirements needed for employment? Will it move to another part of the country? Is it necessary to secure a job doing a particular kind of work? There are several ways to begin to answer this type of question.
Exporting Citation to NoodleTools

Choose your format

Choose NoodleTools & then Export
Exporting Citation to NoodleTools

Select your Project & Import references
1. Open Project & select the Sources tab

2. Select Options

3. Choose In-text reference
1. Add the page #

2. Copy parenthesis to parenthesis to add at the end of your sentence. For example (Brown 107).

3. *Note: If your source, such as a website, does not have a page number, omit the page number(s) from your in-text reference.

For example, (Brown).
In-Text Citation within a Paper

Formatting a Paper in MLA Style

The format of your paper shows your instructor that you are intelligent, organized and that you care enough to make your work look good. All you have to do is follow the instructions in countless guides on how to format an MLA paper. This guide gives written directions and shows how a well formatted paper should look. Follow these guidelines for all MLA papers unless your instructor tells you otherwise (Brown 107).

Sample with Page Number

Sample without Page Number